



## Avonmouth and Lawrence Weston Neighbourhood Partnership Agenda

**Date:** Wednesday, 22 March 2017  
**Time:** 7.00 pm - 9.00 pm  
**Place:** Nova Primary School, Barracks Lane, Shirehampton, BS11 9NG

**1. Welcome and introductions**

**2. Apologies for Absence**

**3. Declarations of Interest**

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

**4. Minutes of Previous Meeting and Action Sheet**

To agree the minutes of the previous meeting as a correct record.

- key funding decision around Merebank 106 which was made at the December meeting but was inadvertently missed off the minutes

**5. Public Forum**

Up to 30 minutes is allowed for this item

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by **5 pm on Thursday 16 March**

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by **12.00 noon on Tuesday 21 March**

**6. Avonmouth & Lawrence Weston NP Business Activities Report** 7.10 pm

To include Transformers decisions, Traffic Scheme updates and decisions about S106 allocations; bus services meeting; Environment/Parks update; June meeting date decision

**7. Avonmouth & Lawrence Weston NP Plan Update Report** 7.30 pm

To include Post-NP Transition Plan adoption; £10,000 working group to support Transition priorities; Bristol Impact Fund decisions and local impacts and re-commissioning of Youth Services consultation

**8. Port Communities Resilience Fund - Update on Delivery Proposals** 7.45 pm

To include update on latest Strategic Boards – 5 key decisions taken and being actioned; note to agree how community is represented in post NP arrangements

**9. A&LW Transition Workshop** 7.55 pm

Conversation Workshop to enable whole meeting to consider issues, ideas, asks and risks in planning post-NP community-led working

**Date of Next Meeting:** To be confirmed

**Contact – The local Neighbourhood Partnership (NP) Coordinator is:**

Keith Houghton

Telephone : Tel: 0117 922 2135

e-mail: [keith.houghton@bristol.gov.uk](mailto:keith.houghton@bristol.gov.uk)

**The Democratic Services Officer of the meeting is**

Ruth Quantock

Telephone : 0117 92 22828

e-mail : [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

## What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

## How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

## The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.



## Avonmouth and Lawrence Weston Neighbourhood Partnership 7.00 pm, 14 December 2016

### Present:

\* De-notes apologies/absent

### Ward Councillors

Councillor Donald Alexander, Avonmouth and Lawrence Weston;  
Councillor Matthew Melias, Avonmouth and Lawrence Weston;  
Councillor Jo Sergeant, Avonmouth and Lawrence Weston;

### Partners

Representatives of people who live and work in the Neighbourhood Partnership area

David Thomas, Shirehampton  
Renee Slater, Shirehampton  
Gil Osman, Shirehampton  
Jonathan Morris, Avonmouth  
Christine Chard, Avonmouth  
Tim Leaman, Lawrence Weston  
Ann Hawker, Lawrence Weston  
John Muse, Lawrence Weston  
\* Andrew Wootton, Sea Mills  
\* Rosemary Newman, Sea Mills

**Other Interested parties:** 8 members of the public were in attendance, Marina Morris, Roger Sabido, Karen van Hoey Smith (ACORN), Deborah Marsh, Jason Budd, William Masters Fry, Cara Smith and Andy Hollick

### Also in Attendance:-

Keith Houghton, Neighbourhood Partnership Co-ordinator  
Ruth Quantock, Democratic Services Officer  
Robin McDowall, BCC Economy and Enterprise Manager  
Liz Mitchell, BCC Advanced Health Improvement Practitioner

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## 1. Welcome and introductions (agenda item no. 1)

Tim Leaman (Chair of the NP) welcomed everyone to the meeting and introductions were made.

At the start of the meeting there were two short presentations which were not on the agenda but had been agreed by the Chair.

### **1a ACORN (the Association of Community Organisations for Reform Now)**

Karen van Hoey Smith representing ACORN explained how this organisation, founded by residents of Easton, Bristol is a community based union which is campaigning for the voluntary reform of the private rented sector (PRS) in Bristol. There are 43,000 private renters in Bristol and 15,000 are now ACORN members.

ACORN promotes a scheme it calls “The Ethical Lettings Charter” Residential letting and managing agents or landlords can sign up to ACORN’s Charter on a voluntary basis. The campaign has been backed by Bristol City Council demonstrating its support for improving property conditions and management for private tenants in Bristol. Karen indicated that she also represented ACORN on Bristol Homes Board.

One project currently being delivered by ACORN is ‘Renters Rising’ which is a community organising workshop & skillshare for renters. It is a chance for renters to collaborate and learn together, and to share skills and ideas.

It was noted that the NP could support the cause by spreading the word, or as individuals get involved by volunteering or donations. Training is provided and activities include organising friends, colleagues, and neighbours to take action together, educating the local community, running a campaign, or building local solidarity activities to change communities for the better.

There would be a peaceful protest taking place on Monday 19<sup>th</sup> December from 10.00am at 26 Saltmarsh Drive, Lawrence Weston. This family including four children were being evicted just before Christmas because they could not afford the rent which had been significantly increased by a private landlord.

Contacting ACORN:-

Local Contact Karen 07708229871

Post: ACORN, CWU Building, 20 Church Rd, Bristol, BS5 9JA

Sign in with Facebook, Twitter or email [info@acorncommunities.org.uk](mailto:info@acorncommunities.org.uk)

### **1b Avonmouth & Lawrence Weston NP Achievements – Dec 2016 & Current BCC budget situation**

Keith Houghton, NP Co-ordinator gave a presentation of NP Achievements under the following headings:

- Active Citizenship, Equalities and Community Cohesion
- Community Buildings and facilities
- Environment, Parks and Streetscene, Pollution & Quality of Life, Green Capital
- Families, Younger & Older People

It was noted that a wide range of projects had been delivered using devolved NP budget to improve the local area.

Keith Houghton reported that BCC has a current-year Revenue over-spend of £27million to recover. Therefore BCC has frozen all expenditure, except essential maintenance/repair and statutory service

delivery. This is to identify and remove the overspend from this year's budget in order to achieve a balanced year end budget.

Under the circumstance, all new Wellbeing spend is frozen which included the recommended allocations in today's agenda, however, wellbeing funding already committed would be honoured. All NP budget that hasn't already been committed is also frozen except Section 106, Community Infrastructure Levy (CIL) and any money held by NPs from external sources outside BCC.

It was noted that in terms of the agenda today, the NP could accept and take forward the £5,000 Transformers funding for young people's projects (it's from Police Community Trust) and could decide about Section 106 monies. The NP also still had £10,000 from the Avonmouth Wind Turbines development to use for NP priorities. The position with regard to the status of the Port Communities Resilience Fund (frozen or not) was currently unclear, however it was confirmed that clarification would be sought. **Action Keith Houghton/Robin McDowall.**

It was noted that there was an opportunity to influence the next five years of life in Bristol and help with the budget challenge by commenting on BCC Corporate Strategy 2017-2022 'Big decisions, tough choices'.

Hard copies of the summary were available at the meeting and the full document is on the council's website [www.bristol.gov.uk/corpstrategy](http://www.bristol.gov.uk/corpstrategy)

## **2. Apologies for Absence (agenda item no. 2)**

Apologies were received from Andrew Wootton, Rosemary Newman and Theresa Cox.

## **3. Declarations of Interest (agenda item no. 3)**

None.

## **4. Minutes of Previous Meeting (agenda item no. 4)**

The Neighbourhood Partnership considered the minutes of the last meeting.

**The Neighbourhood Partnership AGREED that the minutes of the meeting held on 26 September were a correct record and were signed by the Chair.**

## **Action Sheet**

The Neighbourhood Partnership considered the Action sheet. All outstanding actions had been completed and was noted.

## **5. Public Forum (agenda item no. 5)**

One item of public forum had been received from Deborah Marsh, member of Oasis Academy Council regarding major concerns over safety of children travelling to and from the Academy by foot, cycling and public transport. There is no pavement along Penpole Lane and the bus stop is dangerous. There have been incidents and near misses.

Deborah Marsh took the opportunity to speak to her statement. She indicated that the Academy had approached the Traffic and Transport team at BCC directly on numerous occasions but had received no reply.

Cllr Jo Sergeant indicated that a question had been submitted on this subject to Full Council from the Head Girl, Oasis Academy Brightstowe. In his reply the Mayor had committed to engage with the school to talk through the issues, potential measures and possible Safer Routes to School Schemes depending on funding and priorities.

Following discussion, the NP supported the contents of the statement and AGREED to write to BCC Traffic and Transport team to request a response at their earliest convenience. The NP also AGREED to refer the issue to the Traffic & Transport Sub-group for consideration for future schemes, once the budget freeze was lifted. **Action Keith Houghton/Chair of NP**

## **6. Business Activities Report (agenda item no. 6)**

The Neighbourhood Partnership considered the report of Keith Houghton, NP Co-ordinator.

Councillor Matt Melias chaired the Neighbourhood Committee during the devolved decision making process at the appropriate time.

### **1) Wellbeing Fund**

In light of the information received at the start of the meeting regarding the budget freeze no funding requests could be considered. The NP Co-ordinator confirmed that he would write to individual applicants to explain the current situation. **Action Keith Houghton**

The Neighbourhood Partnership **RESOLVED** to approve the recommendation to accept £5000 Transformers funding from Avon & Somerset Police Community Trust to be used as set out in the report to support projects which benefit young people.

### **2) Traffic & Transport Activity**

Development of 2017/18 Local Traffic Scheme: Kingsweston Lane pedestrian crossings at roundabout.

It was noted that as alluded to at the start of the meeting the budget which comes from Highways to NPs (£17, 147 per annum) as part of the un-ringfenced Neighbourhood Budget was included in its entirety as a potential budget saving in the Corporate Strategy. If this cut were to go ahead it would therefore make it difficult for the NP to go ahead with the scheme as the S106 funding available would not provide sufficient funding to support the scheme. It consists of:-

Rockingham Lane S106 of £21,286.53, leaving a shortfall of £40,000 for the full implementation of the above scheme.

The NP **AGREED** to refer the scheme to the Traffic & Transport Subgroup for review and recommendation to the NP meeting in March 2017. **Action Keith Houghton/Traffic & Transport subgroup.**

Re-allocation of the Valerian Close S106 - £14,856.720

At its March 2016 meeting the NP approved S106 funding for an 'upgrade of the Valerian Close bus stop (Portway) travelling in an inbound direction'. The advice of the Sustainable Transport team was that there was a possibility that the limited services stopping at Valerian Close may be reduced or even removed all together. There had also been some adverse local comments because of the very limited use of this stop. BCC Transport had therefore suggested that the S106 allocation be transferred to the Woodwell Road bus stop 355 metres from the Valerian Close entrance and used to increase the 3 bay shelter to 4 bay at this busy stop. It was noted that Oasis Academy Brightstowe was not in the immediate vicinity of the Valerian Close development so this S106 funding could not be used for traffic improvement outside the school.

NP members were not satisfied with the proposal to upgrade Woodwell Road. It was felt that this stop was adequately provisioned.

The NP Co-ordinator was asked to explore the option of upgrading the stops on Shirehampton Green – installing real time information, for example. **Action Keith Houghton.**

During discussion it was noted that there is a time limit on this S106 spend of 27<sup>th</sup> January, however the S106 Planning Obligation Manager had advised that this was a low-risk condition.

The NP **AGREED** that further details of the scheme be brought back to the next meeting of the NP in March 2017. **Action Keith Houghton/Jim Cliffe.**

### 3) Section 106 and CIL contributions

The update as set out in the report was noted

### 4) Provisional Neighbourhood Partnership dates for 2017/18

The dates proposed were provisionally agreed, however it was noted that the meeting on 29 June 2017 clashed with a local planning meeting so would need to be changed. **Action Keith Houghton**

## 7. NP Plan Update (agenda item no. 7)

The Neighbourhood Partnership considered the NP Plan update report from Keith Houghton, NP Co-ordinator.

The following key issues were noted during discussion:-

### **NP Plan and Governance and Equalities/Engagement Event 22 October**

- In light of potential budget cuts in the Corporate Strategy 2017-22 the group had considered the delivery priorities from the current NP Plan and reduced officer resources available.
- The group also explored ways of increasing engagement and communication, particularly in the light of the Equalities information we got from the monitoring in April – June quarter of 2016.

The group agreed to refine the delivery priorities of the NP Plan to the areas of activity as outlined in the report which would be likely to produce the most lasting benefit to the four village areas in Avonmouth and Lawrence Weston and to focus on leaving a useful legacy in the event of the discontinuation of NPs.

The Neighbourhood Partnership **APPROVED** the focus on 'legacy' impacts and the priorities identified as most significant to deliver them up to July 2017 (revised delivery plan in appendix 2)

### **NP Fundraiser**

The option of using funds from the available £24,813 of currently un-committed NP Neighbourhood Budget to employ a fundraiser was agreed in principle at the June 2016 NP meeting (£10,000). However, in light of the current BCC budget freeze it was noted that this could no longer be funded from this particular budget. It was noted, however, that the NP had other non BCC monies available to it and could also still work with other NPs to explore whether a joint piece of work could secure a better service. With the expertise of a fund raiser an investment of £10,000 had the potential to attract a significant return which was much needed in the current economic climate.

At the same time, there are other, alternative requests and options which the NP could consider to use the £10,000 available from the Wind Turbines monies, these include:

- Re- considering the SCAF request for £5000 in the light of their improved prospects
- Support to elements of the 'slimmed-down' delivery priorities in the NP Plan, such as Community Plan developments

The NP **AGREED** that a working group be set up, consisting of the following volunteers Cllrs Melias, Alexander, Sergeant, John Muse, Renee Slater , Jason Budd, Mark Pepper and Tim Leaman in order to:-  
1) bring back a full report setting out options and recommendations to the next meeting in March 2017.

### **Mayors Clean Streets Campaign**

It was noted that the Mayor has made a Pledge that Bristol will be measurably cleaner (less litter, fly tipping, fly posting, graffiti, dog fouling, gum and weeds in the City as well as much more reuse, repair and recycling so that less waste is produced and disposed of in landfill).

In response to the following questions, the NP were invited to put suggestions on 'post it notes' and at the end of the meeting put them on the Flip Chart that was located in the room;

- How you want your area to look?
- What we need to do to make your area cleaner and tidier and identify hotspots to be focussed upon
- Tell the Mayor about work undertaken by this NP or planned which will contribute to improving the look and feel of the City which can be shared as part of the campaign

The NP **AGREED** to feature this Campaign at the February Neighbourhood Forums

## **8. Port Communities Resilience Fund - Update on Delivery Proposals (agenda item no. 8)**

Robin McDowell, Economy and Enterprise Team Manager and Keith Houghton, NP Co-ordinator provided an update on the PCRF Community Conversation that took place on Saturday 19<sup>th</sup> November.

It was noted that there was representation from all four Ward 'village communities' and background presentations were given on the three key themes of the fund:

- Thriving High Streets
- Jobs and Enterprise
- Community Facilities/Social impact

This was followed by 3 workshops to explore how the three themes should be delivered and what work they should aim to deliver. The notes from each workshop and a summary of the key outcomes were presented to the NP (also attached at Appendix 1 and Appendix 2 of the report).

It was noted that a broad range of consensus had been reached and a number of recommendations will be presented to the PCRF Board at its first meeting on Thursday 15<sup>th</sup> December. However, there were also a number of queries, concerns and challenges from participants to PCRF Board for response and resolution.

Next steps recommended

- Participants were keen that on-going communication on progress developing the Fund should happen
- Track the journey – Progress, invite comments using a social media tool and website
- Generate ideas and sharing between potential applicants – create an Ideas Bank
- Clarify how many rounds of funding might be available so people know if they can take more time to apply to a future round or not

In addition to the 3 A&LW Cllrs on the PCRF Board, the NP **APPROVED** the appointment of 4 resident Members of the Board, one for each 'village' area of the Ward as follows:-

David Thomas – Shirehampton  
Andrew Wootton - Sea Mills / Coombe Dingle  
Tim Leaman – Lawrence Weston  
Jonathan Morris - Avonmouth

It was **AGREED** that substitutes be permitted to represent any of the above as long as they were members of the NP.

## 9. Bristol Walking Alliance (agenda item no. 9)

Cllr Don Alexander introduced the report of Keith Houghton, NP Co-ordinator. He explained that the Bristol Walking Alliance is a consortium of organisations and individuals campaigning to improve Bristol's walking environment to make it welcoming, safe, convenient and inclusive.

The Bristol Walking Alliance Manifesto was attached to the report and the NP were asked whether it wanted to commit to support it aims and become a member of the Walking Alliance. Their website can be viewed at <http://www.bristolwalkingalliance.org.uk/>

It was noted that a number of NPs across the City have already joined and are participating in their work through the following actions:

- Individual members attending Walking Alliance meetings
- Publicising events and activities

- Encouraging activities which support Walking alliance aims within their Neighbourhoods, NP work and funding

The NP **AGREED** to become a Member of the Bristol Walking Alliance and sign up to their Manifesto.

If NP resident members, Cllrs or members of the public want to take part in activities representing the NP they should contact Keith or Cllr Alexander. **Action all**

**Date of the Next Meeting:** 7.00 pm, Wednesday, 22 March 2017, Avon School, Barracks Lane, Shirehampton, BS11 9NG

Meeting ended at 9.10 pm

**CHAIR** \_\_\_\_\_





## Action Sheet – Avonmouth and Kingsweston NP – 14 December 2016

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
1b	A&LW NP Achievements – Dec 2016 & current BCC budget situation	The position with regard to the status of the Port Communities Resilience Fund (frozen or not) was currently unclear, however it was confirmed that clarification would be sought.	Robin McDowall/ Keith Houghton	PCRFR £1million is not frozen – it was approved at the 21 <sup>st</sup> February budget setting – split £500,000 2017/18 and £500,000 2018/2019
5	Public Forum Raising major concerns over safety of children travelling to and from Oasis Academy Brightstowe	Following discussion, the NP supported the contents of the statement and AGREED to write to BCC Traffic and Transport team to request a response at their earliest convenience. The NP also AGREED to refer the issue to the Traffic & Transport Sub-group for consideration for future schemes, once the budget freeze had been lifted.	Keith Houghton / Chair of NP	Discussed at the January Traffic and Transport meeting. Meeting recommended exploring an event with all stakeholders and the Oasis school community to explore ways of resolving the dilemma
6a	NP Business Activities Report - Wellbeing	In light of the information received at the start of the meeting regarding the budget freeze no funding requests could be considered. The NP Co-ordinator confirmed that he would write to individual applicants to explain the	Keith Houghton	done

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
		current situation		
6b	NP Business Activities Report – Traffic & Transport activity	<p>Rockingham Lane S106 of £21,286.53, leaving a shortfall of £40,000 for the full implementation of the above scheme.</p> <p>The NP AGREED to refer the scheme to the Traffic &amp; Transport Subgroup for review and recommendation to the NP meeting in March 2017.</p>	Keith Houghton/Traffic & Transport subgroup.	This scheme will need to be developed and taken forward for delivery through post-NP working arrangements
6c	<b>NP Business Activities Report – Traffic &amp; Transport activity</b>	<b>Recommendation: that the Councillors confirm the allocation of the Merebank S106 of £67,358.43 to support Kingsweston Lane Walking and Cycling scheme.</b>	<b>Keith Houghton/Traffic &amp; Transport subgroup.</b>	<b>Decision omitted from minutes record on 14<sup>th</sup> December 2016. Reconfirm this decision at 22<sup>nd</sup> March 2017 meeting so KH can organise the release of this funding</b>
6d	NP Business Activities Report – Traffic & Transport activity	<p>Re-allocation of the Valerian Close S106 - £14,856.720</p> <p>The NP Co-ordinator was asked to explore the option of upgrading the stops on Shirehampton Green – installing real time information, for example.</p> <p>The NP AGREED that</p>	Keith Houghton / Jim Cliffe.	The Shirehampton Green bus stops are eligible for this S106 spend – see recommendation to fund in the Business Activities Report

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
		further details of the scheme be brought back to the next meeting of the NP in March 2017 for a decision		
6e	NP Business Activities Report – Provisional NP dates 2017/18	The dates proposed were provisionally agreed, however it was noted that the meeting on 29 June 2017 clashed with a local planning meeting so would need to be changed	Keith Houghton	See Business Activities Report – recommend to reschedule June date to avoid clash with ALW Planning Group
7a	NP Plan Update – NP Fundraiser	The NP AGREED that a working group be set up, made up as follows:- Cllrs Melias, Alexander, Sergeant, John Muse, Renee Slater, Jason Budd, Mark Pepper and Tim Leaman in order to bring back a full report setting out options and recommendations to the next meeting in March 2017	Keith Houghton	See recommendation in NP Update – re-schedule group to consider use of £10,000 Wind Turbine fund to maximise support to post-NP arrangements and priorities
7b	NP Plan Update – Mayor’s Clean Streets Campaign	The NP AGREED to feature this Campaign at the February Neighbourhood Forums.	Keith Houghton	Done
9	Bristol Walking Alliance	If NP resident members, Cllrs or members of the public would like to take part in activities representing the NP they should contact Keith Houghton or Cllr Donald	ALL	

<b>Minutes No.</b>	<b>Title of Report/ Description</b>	<b>Action and Deadline</b>	<b>Responsible officer</b>	<b>Action taken and date completed</b>
		Alexander		



**Avonmouth & Lawrence Weston Neighbourhood Partnership  
Wednesday 22nd March 2017**

**Report of:** Keith Houghton, Neighbourhood Partnership Co-ordinator.  
**Title:** Avonmouth & Lawrence Weston NP Business Activities Report  
**Contact Telephone Number:** 0117 922 2135

**Recommendations:**

1. The NP is asked to note the Transformers Fund balance available and to approve the recommended Transformers application funding in **para 1.3** and to note the impact on Equalities groups proposed in the recommended projects **(1.5)**
2. The NP is also asked to confirm the recommendation not to approve funding for the projects listed at **1.4**
3. The NP is asked to note the updates on the Traffic and Transport meeting held January 2017; in particular to approve the recommended action at **2.2** to take forward Shirehampton Road/Kingsweston Lane junction work
4. The NP is asked to consider the suggestion at **2.4** to carry forward to post-NP arrangements to work to create a crossing at Kingsweston Lane roundabout/Long Cross
5. The NP Councillors are asked to approve the recommendation to allocate the Plot M6 S106 to support Kingsweston Lane Walking and Cycling scheme. **(2.5)** and to approve the allocation of the Valerian Close S106 to upgrade Shirehampton Green bus stops **(2.6)**
6. The NP is asked to note the report from the 2<sup>nd</sup> February Bus Services meeting and the actions being taken forward **(2.8 & Appendix 1)**
7. The NP is asked to note the updates on progress around Play and parks from the 20<sup>th</sup> February Environment sub-group and that the group proposes to continue in post-NP arrangements. Also to note the update from Gemma Dando on the latest situation with BCC budgets which withdraws all support for work which was previously going to be funded from BCC General Fund budgets **(Item 3 & Appendix 2)**

8. To note the legal information in **Item 4**: due regard to Public Sector Equality Duty **Item 5**  
 9. The NC and NP are asked to note the latest S106 contributions and CIL contributions information in **para 5.1 & 5.2** and to note that a set of proposals have been issued by BCC for post-NP S106 & CIL decision making **5.3**  
 10. To set a new date for a final event/meeting in June 2017 (**Item 6**)

## Item 1: Transition Fund Decisions

### 1.1 2016/17 Transition Fund Balance:

		<b>Running Total remaining</b>
<b>Devolved budget for 2016/2017</b>	£5,000.00	£5,000.00

1.2 The Transition Fund Assessment took place on Tuesday 28th February 2017. 7 Transition Fund applications were received and assessed. Conflicts of Interest were declared where appropriate and people declaring them did not take part in assessing those bids.

**The whole NP is asked to approve spend against the following recommendations:**

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No	Name of Group	Brief Description	£ Amount Requested	Assessment Panel Notes	Recommended
	<b>Transition Fund 2016/17 available:</b>				<b>£5,000.00</b>
1	Bristol Noise	Bristol Noise Lawrence Weston	£500.00		£500.00
2	Sea Mills Community Centre	The Peace Garden	£ 942.00		£650.00
3	Avon Youth Club	Our Fitness Room equipment	£1,432.00	Feedback to applicant suggestions to strengthen equalities information	£1,150.00
4	Unique Voice	North Side Factory Summer Holiday provision	£1,500.00		£1,500.00

No	Name of Group	Brief Description	£ Amount Requested	Assessment Panel Notes	Recommended
5	191st Shirehampton Scouts	To improve wheelchair access	£1,200.00		£1,200.00
	<b>Total recommended:</b>		<b>£5,9574.00</b>		<b>£5,000.00</b>
	<b>Transition Fund remaining</b>				<b>£0.00</b>

1.4. **Applications not recommended for funding:** The following applications are recommended not to receive funding this round for the reasons stated. **The Councillors on the NP are asked to approve these::**

ORGANISATION	BRIEF DESCRIPTION	AMOUNT REQUESTED	REASON
Civil Security Solutions CIC	Investing in your community Campaign – training young people in security industry	£2,250.00	Panel consider that the lack of evidence of a two-signature bank account makes this application ineligible; also concerned that the ages of young people this could work with was very narrow for this Fund's criteria; that other potential sources of support for this work might fit more clearly. NP Co-ordinator to link into Community Learning; BCC Economic Development; Social Enterprise Works
Avon Wildlife Trust	Wild About Orchards Project -	£1,000.00	Panel felt that this bid was focused on the environment work the applicant wanted to achieve, rather than young people themselves. The focus on Shirehampton Scout troupe rather than LW young people to work with felt less likely to secure longer term sustainable commitment to the site. Young people didn't seem to have played any part in seeking or designing the work proposed.
<b>Total</b>		<b>£3,250.00</b>	

1.5. **Equalities Duties:** The following table sets out the principal benefits to Equalities groups and groups with protected characteristics as described in Section 6 of this report:

PROJECT	CONTRIBUTION TO EQUALITIES
Bristol Noise	Noise event Fun Afternoon features many activities targetted at young people; some older-focuses activities also provided; Fun Afternoon event takes place in accessible open spaces
Sea Mills Community Centre	Young people focus on project proposal; young mums attend the group; some young people with learning difficulties will be part of the group; local faith groups will be invited to contribute to the project
Avon Youth Club	Project benefits young people specifically
Unique Voice	Project will focus on sharing different cultures; focused on young people, referred by support agencies; Access needs of children participating will be provided
191st Shirehampton Scouts	Young people are beneficiaries of this project; currently one wheelchair user of project – project will enable access for increasing this number;

## Item 2: Traffic & Transport Activity updates:

2.1 The NP Traffic and Transport sub-group met on 18<sup>th</sup> January 2017. 13 residents and 3 Councillors attended.

### 2.2 Improvement Scheme at Shirehampton Road/Kingsweston Lane/Westbury Lane junction:

- The meeting was very disappointed to hear that the two schemes which the previous Highways Officer had indicated had identified funding to deliver improvements at this junction have since been ruled out as not feasible by Highways – ‘once design work and vehicle tracking was undertaken’.
- This also means that much of the funding package assembled is no longer available.
- Subsequently NP Councillors met with Highways to explore what, if anything could be delivered at this site. Highways do have a smaller, alternative scheme that they thought they could secure sufficient funding to deliver, including the £25,000 already approved by the NP.

**Recommendation: that the NP/Councillors hold a public event to a. explain why the original schemes were judged not to be deliverable and b. to communicate the potential new scheme to interested residents.**



### 2.3 The repair of the Iron Bridge across Kingsweston Lane

- The replacement elements for the new bridge are complete and in storage by BCC
- Before they can be put in place a thorough inspection of the existing state of the bridge and the best way to re-instate the new elements needs to be done. This had been planned for November. Because of the BCC spending freeze, however, the inspection report can't be commissioned until the new financial year.
- The work is still intended to be delivered in 2017/18 but there is no delivery schedule at present
- Highways will explore the rock faces to see if it's possible to raise the height of the bridge.

### 2.4 **Development of 2017/18 Local Traffic Scheme: Kingsweston Lane pedestrian crossings at roundabout**

- Robert Grieve has indicated that @ £60,000 advised by Nigel Lapworth to deliver two crossings (one on KW Lane, one on Long Cross, plus additional work to move bus stops, install dropped kerbs etc) is the level of estimate Highways would generally provide to inform a decision.

- **NP Funding Cut:** The NP is asked to note that the budget which comes from Highways to NPs (£17,147 per annum) as part of the un-ringfenced Neighbourhood Budget is included in its entirety as a budget saving in the Corporate Strategy. This cut makes it difficult for the NP to go ahead with this traffic scheme as the S106 funding available would not provide sufficient funding to support the scheme as originally imagined – two crossings.

At present the NP has made a provisional allocation of the **Rockingham Lane S106 of £21,286.53** towards this scheme. This leaves a shortfall of @ £40,000 for the full implementation of this scheme

- The Traffic and Transport group has asked Highways to explore the costs of a crossing with build-outs with a view to delivering a single crossing, potentially combining the Rockingham S106 and some additional CIL
- **This work will have to be continued in post-NP arrangements to clarify the costings and secure funding through the new CIL/Section 106 arrangements. This is unlikely to be in a position to decide funding until the end of 2017**

## 2.5 **Progress of the LSTF cycling & walking scheme, Kingsweston Lane and final allocation of Merebank S106 funding**

At its December 2016 meeting the NP Committee agreed to allocate the Merebank S106 (currently £ 67,358.43) to support the delivery of the LSTF cycling & walking scheme along Kingsweston Lane.

This scheme is still in construction but will be completed and open by the of **April 2017**.

b. The Partnership also asked Jim Cliffe to contact DVLA to seek their permission to apply the Plot M6 S106 fund, now £16,879.82, to this same scheme. He has written twice to DVLA and received no reply. He has sought advice from BCC Legal services. Highways have been asked to accept any risk which might emerge from applying this fund to support the Kingsweston Lane Cycling and Walking scheme.

Given this the NP Councillors are asked to approve the allocation of the Plot M6 S106 fund to support the **LSTF cycling & walking scheme, Kingsweston**

**Recommendation: that the Councillors confirm the allocation of the Plot M6 S106 of £16,879.82 to support Kingsweston Lane Walking and Cycling scheme.**

## 2.6 Re-allocation of the Valerian Close S106, £14,856.72

a. At its March 2016 meeting, the NP approved the allocation of the Valerian Close S106 fund to a scheme 'Upgrade of the Valerian Close bus stop (Portway) travelling in an inbound direction'. This was based on a calculation by Sustainable Transport that additional services may come onstream to this bus stop. This turned out not to be the case, making this proposal undeliverable.

b. At the December 2016 meeting the NP considered an alternative proposal from BCC Sustainable to extend the **Woodwell Road bus stop**. This was rejected in favour of **upgrading the bus stops on Shirehampton Green – installing real time information**

**Recommendation: that the Councillors approve the re-allocation of the Valerian Close S106 of £14,856.72 to support the upgrading the bus stops on Shirehampton Green – installing real time information**

## 2.7 Penpole Lane NP Public Statement

a. The Traffic and Transport group discussed ways of moving forward the issue of access to Oasis Academy along Penpole Lane presented at the December NP meeting as a Public Statement by Deborah Marsh.

b. The Group acknowledged that there are many difficulties resolving this matter – the range of different landowners along the Lane; the narrowness of the Lane itself and the cost of engineering works to improve walking and cycling for school users.

c. One idea which the group considered is whether a problem-solving process involving all the relevant parties – land owners, school community, parents, BCC, police – organised through the school might work to come up with a workable, practical shared solution?

**Recommendation: that Councillors, Transport group participants approach BCC and the school to explore if there might be any benefits to such an approach?**

## 2.8 Bus Services Meeting – 2<sup>nd</sup> February 2017

a. The NP held a Bus Services meeting on Thursday 2<sup>nd</sup> April at Avonmouth Community Centre. 40 residents attended. Pete Woodhouse from BCC Passenger Services attended to listen and provide information.

b. Unfortunately both First Bus and Wessex were unable to attend because of ill-health and a last-minute incident which had to take priority

c. Despite this disappointment First Bus had provided written responses to a range of issues and questions supplied in advance from residents

d. The meeting identified a number of initial pieces of work it wanted to progress:

- Jo Sergeant proposed developing a Transport Group to focus on public transport issues
- Agreed to send contact details of attendees at the meeting to Jo Sergeant
- Agreed to meet with First Bus for detailed conversation about the 18/18a service about the Kingsweston Gap. Offer of free meeting space from Shauna Sedgman at the Guinness Trust.

e. These actions are being taken forward

**See Appendix 1 for report from this meeting.**

### **Item 3: Parks and Open spaces:**

3.1. The Environment Sub-Group meeting took place on 20<sup>th</sup> February 2017.

3.2. The following active pieces of work are taking place:

Avonmouth:

- Richmond Terrace Play equipment: this is progressing – final designs have been sought from suppliers and will be consulted on with young people and residents. Installation will follow.
- Napier Square - the old equipment has been removed by BCC. Avonmouth Planning group have discussed the possibilities of a CAT process for Napier Square. No group of residents have come forward and expressed a wish to do this.

Lawrence Weston:

- East Lawrence Weston Play – no work is taking place regarding this issue until the results of the Ambition Lawrence Weston’s consultation is known
- Mancroft Play area – 2 residents are taking the lead in producing a questionnaire to consult residents, and they are looking at potential funding for a redesign of the park and further equipment.
- Atwood Drive – Ambition Lawrence Weston are talking to Curco.
- 

#### Shirehampton

- St Marys Recreation Ground - Work is ongoing to refine the local ideas for improving the Park and to identify potential sources of additional funding.

#### Sea Mills/Coombe Dingle

- Hallen Drive – Claudette McDonald to convene a meeting with residents to discuss the potential play area and community garden. Residents who are already involved in this process are feeling frustrated about the length of time between meetings.
- Future of the Environment Group – The group agreed that the group continues. They aim to organise a meeting for end of April. Ash Bearman agreed to feedback for Shirehampton, Lucy to feedback for Sea Mills and Roger for Lawrence Weston. Each will take responsibility to feedback on parks, playareas and green spaces for their area.

### 3.3 Future investment in parks and green spaces- play and access programme.

a. Gemma Dando, the Deputy Director of Neighbourhoods and Communities, has released the following update to Neighbourhood Partnerships:

‘As you know the Council is having to make considerable savings over the next 5 years and, as outlined in the new corporate strategy, this will have an impact on levels of investment in parks.

It is proposed, therefore, that only those projects fully funded by s106, CIL or other forms of external funding such as charitable trusts will be included in the 2017/18 parks play and access programmes. This has

significantly affected the Parks and Green Space Delivery Programme 2017/18 that had been prepared earlier this year based on NP priorities

Attached is the new Parks Delivery Programme, broken down into 3 sections (**See Appendix 2**):

1. Play projects that now require funding
2. Access projects that now require funding
3. Projects where funding has already been agreed by NPs (s106/CIL/other external funds)

Those schemes which have not been allocated funds by the Neighbourhood Partnership will not proceed unless alternative funding, such as s106, CIL or other forms of external funding, for them is found.'

b. Implications for Avonmouth & Lawrence Weston NP

- The main impact on A&LW falls in the spends which the previous BCC Access Fund was going to deliver to improve paths, fences and tracks/access roads in:
  - St Marys Rec, fence repairs
  - Lawrence Weston Moor off Kings Weston Road
  - St Marys Rec
  - Blaise
  - Kings Weston Estate
  - Ridingleaze Shops
  - Henacre

On the whole these were pieces of work identified by BCC rather than the community, although Kings Weston Estate was one which had discussed these issues at the NP.

- The Play improvements which our NP has identified are all partly funded by S106 funds which have been approved at the NP.
- Both St Mary's and East Lawrence Weston will need to identify additional funds to be able to deliver match to make effective use of the S106 allocated by the NP.
- Mancroft Park, East Lawrence Weston sites and St Mary's Shirehampton are all eligible for funding from Suez Landfill Communities Fund. This is the same Fund source as we approached successfully to fund Richmond Terrace play area.

#### **Item 4: Legal Information**

When councillors decide how the wellbeing fund (or any other NP Budget) is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

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The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race

- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.

#### Item 5: Latest Devolved Section 106 Contributions and Community Infrastructure Levy contributions

- 5.1. Section 106: No new S106 contributions have been received since the last NP. The NP should note that Transport S106 contributing have accrued some interest and increased slightly in value over the previous NP report.

<b>Avonmouth and Lawrence Weston Neighbourhood Partnership</b>
<b>Devolved Section 106 monies held as at 31st December 2016</b>

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
<b>Parks</b>					
Former Portway Day Centre, Shirehampton	Parks Operations Manager	<b>£0</b> <del>£7,620.97</del>	No Limit	March 22 <sup>nd</sup> 2016 allocated: £7,620.97 Improve park facilities for children & young people at St Mary's Rec Shirehampton	The provision of improvements to Parks and Open Spaces within one mile of the former Portway Day Centre, St. Bernards Road
Former Shirehampton Baths, Park Road, Shirehampton	Parks Operations Manager	<b>£0</b> <del>£23,910</del> (was £25,010.51)	No Limit	March 22 <sup>nd</sup> 2016 allocated: £23,910 Improve park facilities for children & young people at St	The provision of improvements to Parks and Open Spaces within one mile of Park Road

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Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
				Mary's Rec Shirehampton	
Valerian Close, Shirehampton	Parks Operations Manager	<b>£0</b> <del>£8,382.20</del> <i>(was £12,882.20)</i>	27 Jan 2017	September 2013 allocated: £2,200 for 2 Litter/Dog waste bins at Portbury Social Club £2,300 for 2 benches in Springfield Park  March 22 <sup>nd</sup> 2016 allocated: £8,382.20 Improve park facilities for children & young people at St Mary's Rec Shirehampton	The provision of improvements to Parks and Open Spaces within one mile of Valerian Close
Arbutus Drive / Westbury Lane junction, Coombe Dingle	Parks Operations Manager	<b>£0</b> <del>£9,717.61</del>	No Limit	March 22 <sup>nd</sup> 2016 allocated: £9,717.61 to support provision of play facilities in East Lawrence Weston	The provision of improvements to Parks and Open Spaces within one mile of the Arbutus Drive / Westbury Lane junction
<b>Transport</b>					
Merebank, Kings Weston Lane,	Traffic Manager	<b>£67,358.43</b>	No Limit	<b>14<sup>th</sup> Dec 2016 allocated to contribute to the</b>	The signalisation of the junction between Lakeside Link and Kings Weston Lane or for other transport

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
Avonmouth				<b>LSTF cycling &amp; walking scheme Kingsweston Lane, subject to sufficient external funding being found to deliver in full</b>	initiatives within the vicinity of Merebank.
Plot M6, Cabot Park, Avonmouth	Traffic Manager	<b>£16,879.82</b>	No Limit	NP previously requested that DVLA (owners) alter this so that it can be added to Merebank scheme above Jim Cliffe has not received a reply from DVLA.  <b>To ask Jim Cliffe to re-approach DVLA to seek permission to re-assign this S106 to the above Kingsweston Lane cycling and walking scheme –s</b>	The signalisation of the priority junction of Lakeside Link Road and Kings Weston Lane, Avonmouth
Valerian Close, Shirehampton	Traffic Manager	<b>£0</b> <b>£14,856.72</b>	27 Jan 2017	March 22nd 2016 allocated: £14,803.26 Upgrade of the Valerian Close	The provision of sustainable transport measures in the immediate vicinity of the development

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
				bus stop (Portway) travelling in an inbound direction <b>Subject to decision at Item 2.4, above</b>	
Rockingham Park, Smoke Lane, Avonmouth / .... SB96  Page 31	Gareth Vaughan-Williams (Highway Services Manager) / Ed Plowden (Sustainable Transport Manager)	<b>£21,286.53</b>	No Limit	Provisionally allocated to support delivery to crossings at Longcross/ Kingsweston Sept 2016	The provision of traffic management and/or highways measures and/or improvements to public transport services and facilities within 2 miles of Rockingham Park, which the Council shall deem to be appropriate in consequence of the implementation of the development
<b>Other</b>					
Former Portway Day Centre, Shirehampton	Community Buildings Officer	<b>£13,362.18</b>	No Limit	Allocated to help out with improvements but not currently required	The provision improvement and / or maintenance of community facilities situated at Shirehampton Public Hall.

5.2. Community Infrastructure Levy (CIL): No new CIL contributions have been received since December 2016

## AVONMOUTH & LAWRENCE WESTON NEIGHBOURHOOD PARTNERSHIP

### CIL monies held - 31 December 2016

Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:

a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Site Address	Amount
31/10/13	13/03396	47 St. Marys Road, Shirehampton	£1,025.25
04/06/14	12/04448	1 to 2 Gloucester Road, Avonmouth ALLOCATED TO RICHMOND TERRACE PLAY EQUIPMENT	£2,550.00
12/11/14	13/03011	467 Portway, Shirehampton	£495.00
20/01/15	13/01051	Napier Miles House, Kingsweston (1)	£1,361.70
12/03/15	12/03984	28 Springfield Avenue, Shirehampton	£367.50
13/04/15	13/01051	Napier Miles House, Kingsweston (2)	£1,361.70
11/05/15	13/00117	Portway Day Centre, St Bernards Rd, Shirehampton	£4,387.50
27/10/15	13/01051	Napier Miles House, Kingsweston (3)	£2,042.55
09/05/16	13/01051	Napier Miles House, Kingsweston (4)	£2,042.55
26/05/16	15/00024	55 to 57 St. Marys Road, Shirehampton	£2,160.13
09/09/16	15/05435	61 Arbutus Drive, Coombe Dingle	£4,568.71
		<b>Total devolved to date</b>	<b>£22,362.59</b>
		<b>Total remaining to allocate</b>	<b>£19,812.59</b>

### 5.3 Proposed changes to post-NP arrangements for S106 and CIL and Neighbourhood decision making

- a. The NP is asked to refer to the discussion paper attached as an **Appendices 2 & 3** to the NP Plan Update report, which explores a range of options for the future decision-making around CIL & S106
- b. These options will be the focus of a formal consultation process but the NP might want to consider them in advance of that process
- c. in addition, the same paper proposes some budgets for small grants and for supporting some 'community space' events. These offers from the City Council to support post-NP arrangements are proposed to be considered by the NP and the wider communities in our area over the course of March and April 2017

### **Item 6 Provisional Neighbourhood Partnership dates, 2017/2018**

a. The Neighbourhood Partnership set some provisional dates for NP meetings for 2017/18 at its December meeting.

b. The Council's Budget meeting in February confirmed the budget cuts to Neighbourhood Partnership working and, as a result, no more NP meeting will take place after **June 2017**

c. The June meeting is not a formal NP meeting as such but can be used to support wider conversations to develop post-NP, community-led arrangements. The NP Co-ordinator is proposing that the NP might want to use this event to make a decision about the use of £10,000 from Avonmouth Wind Turbines Budget it holds. This is discussed further in the NP Plan Update paper.

d. The NP is asked whether it wants to hold a June event as described above and, if so, to decide a new date. The 29<sup>th</sup> June date agreed at the last meeting clashed with the Lawrence Weston Planning Group and the NP has been asked to re-schedule it. A final event would also provide the opportunity to bring the NP to a formal close.

**Recommendation: that the NP sets a new date in June**

## Appendix 1

### Avonmouth and Lawrence Weston Bus Services Meeting 2<sup>nd</sup> February 2017

The meeting was attended by 40 residents; Pete Woodhouse, BCC Group Manager, BCC Sustainable Transport; Councillor Jo Sergeant; Keith Houghton, A&LW NP Co-ordinator; Tracy Edwards-Brown, A&LW Neighbourhood Officer

- Apologies from First Bus – illness has prevented them from attending this meeting
- Wessex were unable to attend. Subsequent enquiries clarified that the two managers who'd committed to attend were diverted late to an incident in Somerset which had to take priority

**1. Metrobus:** Pete Woodhouse, Metrobus is supported by North Somerset; Bristol and South Gloucester

- There are 3 projects under the Metrobus programme:
  - The South Bristol Link
  - Ashton Vale to Temple Meads
  - North Fringe to Hengrove
- There are wider impacts arising from these projects.
- In the City Centre improved bus priorities will improve every bus service going through the city centre
- It will bring speeded-up ticketing
- There's no impact of Metrobus on BCC resources supporting its bus services or infrastructure work
- Metrobus is funded from Central Government

Question: 'why has the Council removed £450k from the budget that subsidises bus services?'

PW: because it's a contribution to the £92 million saving which the Council has to make across the board over its budgets for the next 5 years. The budget proposal hasn't happened yet

### **2. Service 18/18a issues & removal of Service 501/502**

Comment: Kingsweston Lane is isolated

Comment: 501/502 – subsidy has been removed

PW: 501/502 change to 18/18a. BCC used to subsidise the 501/502 service. When First Bus introduced the 18/18a it duplicated much of the route of the 501/502 service. This meant that the Council couldn't legally subsidise the 501/502 anymore (the regulations state that you can't subsidise a route that substantially will compete with a commercial route).

- BCC did take the opportunity to extend the 508 into Cotswold Road – some of the saving on the 501/502 did subsidise the extension of the 508 service.

Question: 'couldn't the 18/18a do a detour to cover the gap along Kingsweston?

Comment: Loss of 501/502 – there's now a gap in accessing Southmead Hospital

Comment: Lots of upheaval in traffic routes in Bristol

Comment: BCC should have informed people better on closure of the 501/502

Question: Why did BCC allow 501/502 to be replaced by the 18/18a?

PW: First Bus decided to operate the 18. Any commercial bus company can register to run a service.

Question: 'Why does the 18 go up to Henbury and not come back?'

Question: Why does the 18a stop in the evening?

Comment: Sheltered Housing residents are suffering from the gap and other people. Getting up the hill is the problem.

Comment: There's duplication between service 3 and 18 along some parts of their routes.

**Kingsweston Lane to Southmead is the missing gap now following introduction of the 18/18a service.**

Keith H: described work in Southmead to address a similar situation when First Bus withdrew the no. 36 service. This left a similar gap between Westbury and along Greystoke Avenue, cutting off lots of people from accessing banking etc. The NP co-ordinated some meetings with First Bus, who explained that they needed to run a commercially viable service and that they needed some evidence that there's a market for a service along that route. We distributed questionnaires to 1000 households and go 150 back to send on to First Bus. As a result they re-routed the 77 to cover the gap.

**The meeting agreed that they would like to explore this conversation with First Bus**

**3. Severside Flyer:**

Question: 'how is it doing'?

**4. Avonmouth issues:**

Comment: Lack of evening service – only one an hour in the evening

'Why was the no 3 removed on Boxing Day?'

## 5. Drivers, bus pass registration and reporting of issues

Comment: Drivers are not registering bus passes – ‘they just wave you on’

PW: operators submit their figures each month and are reimbursed

Question: How do people report issues?

PW: Vix – they are the provider of real time information. It does rely on the driver inputting information. Reports of issues can go to Customer Services at First Bus or Wessex or to Bristol City Council

## 6. Buses and heating

- Buses are often cold – could drivers turn the heating up?
- Some people have heard that drivers can't change the heating settings?  
**Check whether drivers can alter heating once in transit?**
- Question about old buses serving the North: **check with First Bus and Wessex for their responses**

7. **508 service**: they never run on a Sunday. BCC decide whether to support this service

## 8. Bus shelters & raise kerbs

Question: what's the cost for a shelter? Can redundant shelters be taken out?

Issue: buses not getting close enough to raised kerb at bus stops – opposite Avonmouth Community Centre and at Broadmead Union Street

PW: Will be better in September. Union Street has a particular issue with the number of bus stops and the number of services dropping on and off at them

## 9. Changing Bus Services

PW: It takes 56 day to de-register a service with the Traffic Commissioner. Companies have to report when they are taking a route off.

## 10. Agreed Next Steps

- Idea – Jo Sergeant and her proposed Transport Group
- Agreed to send contact details of attendees at the meeting to Jo Sergeant
- Meet with First Bus for detailed conversation about the 18/18a service about the Kingsweston Gap. Offer of free meeting space from Shauna Sedgman at the Guinness Trust.

# Avonmouth and Lawrence Weston Bus Service meeting – Questions and Responses from First Bus

## Buses Arriving Too Early

1. Issue of buses arriving too early and leaving the stop before the time it is due. Experienced buses leaving (or driving passed) their stop as much as 5 minutes before they are due.
2. Residents have experienced First No. 3 leave its stop early, drive quickly along its route to Blackboy Hill or, sometimes the stop before, then for the driver to sit reading his paper for 5 minutes while his bus comes back in line with the timetable. Question: Please ensure that buses never leave their stops ahead of the timetable and keep to time.
3. **Any early operation is unacceptable. If you could provide specific details we will happily investigate, respond and take whatever action deemed appropriate**

## Real Time Bus Predictions

1. The system can be unreliable.
2. Why does the arrival of buses at bus stops rarely match the real time display at some bus stops or in your app? This applies to service 3, 4, 18 and new Port service. As the tracking doesn't work this resident cannot rely on real time predictions to plan their journey.

**There are occasional issues with the technology. There is a process where faults are reported to Vix although repair times can vary.**

## Sunday Buses

1. Buses are too infrequent.  
Action: The Sunday service timetable should be the same as for Saturdays. Or add a No 3 service at 8:04 between 6:52am and 9:04am service  
**Will pass this onto our commercial team to see if operating services at these times are viable. I have to say it is doubtful operating the same schedule as on a Saturday will be viable given the early buses are rarely full.**

## Cross-Town Service

1. At the moment there are no direct buses between Sea Mills and nearby Henleaze, nor direct to the Gloucester Road shopping area, nor direct to IKEA. Action: Suggestion of a cross-town bus linking these, and other, places.  
**Again, the viability of such a service would need to be investigated. All new and all current services must be commercially viable to operate.**

The service 3 operates from Shirehampton to the White Tree Roundabout where there is a link to Henleaze, service 2.

Services 18, 18A operate to part of Gloucester Road where there is again a link to the rest of Gloucester Road. So it is doubtful this request could be accommodated.

### Drivers

1. Request to say thank you to the drivers, especially First drivers, for their courtesy, professionalism and helpfulness. Whilst also a concern regarding the attitude of some drivers not very customer friendly.

**Driver are given customer service training at the outset and continually throughout their careers with us via the now required NVQ qualification.**

### Old verses New Buses

1. The older buses are too cold in the winter, especially upstairs but also on more modern buses. Question: Could the drivers be asked to turn the heating on, or, if it is on, to turn it up? Drivers may not be aware of how cold it is in the rest of the bus. There should be a feedback system which allows drivers to know the temperature in the passenger areas and to have a target temperature to keep the bus at.

**Will feed that back to our maintenance teams but we need specific information particularly the bus number. If the information can be posted on our Twitter feed our customer services team will feed that back to the appropriate depot**

2. Are new buses planned for use on all First Bus routes through Avonmouth, Shirehampton, Sea Mills and Lawrence Weston routes? They feel second class compared to other routes such as 1 and 2. Lighting often doesn't work properly and heating rarely works upstairs in winter or overheats the downstairs in summer.

3. Are buses cleaned on a regular basis inside and out?

**All buses are swept out and go through our bus wash each night. Then every bus is given a deep clean and service every 28 days.**

### No: 18/18A

1. Improvements needed to this service. Half-hourly is not frequent enough. Action: suggest it becomes every 15 minutes.
2. Alternatively if we no longer have Wessex 501 & 502 to Southmead Hospital, please could First Bus assure us that the No 18 service to Southmead Hospital will become reliable, as appointments can be missed when a bus is taken off?
3. No.18 bus route from Henbury to Lyde Green (an hourly service from Lawrence Weston). As it goes past Longcross on its way to Henbury on the

morning service (8.40 or later), it will be doing the return journey via Lawrence Weston to Lyde Green due at approximately 9.11am Badenhams Grove bus stop. Then it disappears and does not return...where does it go? Complaint: Mrs Lamoon had to wait for the next bus at 10.11am. Her husband missed his hospital appointment at 10.30am on Thursday 19<sup>th</sup> January 2017. She did ring first bus and supported by a man who used his lap top to source the next available bus. It didn't turn up. On a separate occasion Mrs Lamoon did try to catch the No: 18A from Avonmouth on Monday the 16<sup>th</sup> (again another hospital appointment) and yes we know there was chaos on many bus routes around Bristol but we were on our bus stop at 9a.m. no bus and so caught a No. 4 bus to Shirehampton and waited until 10.45am when we gave up and went home having seen two No.18 buses and two No. 18A buses pass us going to Henbury/Avonmouth. Question: Where do these buses go?

**The 18/18A as with many other services has suffered greatly whilst the closure of Stoke Lane was in place. Now Stoke Lane has reverted to a 2-way operation, delays, which at their worst have reached 75 minutes have decreased.**

**Making this service 15 minutes is not a viable option as passenger number don't stack up to increase the frequency the same applies to the 501/502**

#### **No: 508**

1. Very reliable service.

Action: Suggest run more frequently and on a Sunday.

#### **Bus Shelters**

1. Who pays for the bus shelters?
2. Why were Three Electronic Shelters installed in Kingsweston Lane, just months before the Wessex 501 & 502 service was stopped?
3. Can all bus shelters provide internet access for computers?

**All bus stop infrastructure and information comes under the remit of the appropriate local authority**

#### **No: 501 & 502**

1. Can we have either the 501 or the 502 service back? If not why not?

#### **No: 3**

1. There seems to have been a change in the service on St Andrews Road (around the park) the buses are now travelling and parking (especially on weekends) on the side of the park that falls on the back of St Andrews Church increasing the flow of buses.. Buses are constantly sat waiting (sometimes up to an hour on a Saturday and Sunday). Complaint: A resident has also

experienced buses parking on their driveway to let passengers off (St Andrews Rd).

**Again specific instances need to be reported to our customer services teams there could be multiple reason for a bus not stopping at the correct stop; Inconsiderate parking, roadworks on the stops or passengers failing to ring the bell in time. If it is not reported at the time we cannot investigate and thereby action accordingly.**

2. Has a risk assessment been carried out on this service through the industrial area of Avonmouth? Part of the road is unlit, bendy, 40mph (though it feels buses go much faster trying to catch up to timetable), with water-filled ditches close to the edge of the road with no barriers.

**No safety issues have been reported for this area by our drivers.**

**Understand there has, and continues to be a multitude of roadworks on St Andrews Road, this linked with ongoing works on Bristol City Centre has caused disruptions to this service.**

#### **No: 3 and 4**

1. Can the reliability of service 3 and 4 be improved? A delay or missed bus has a massive knock on effect as well as a crowded bus.
2. The bus timetable for 3 and 4 shows they run from Henbury to Long Cross Layby about 2 mins apart. Is there any chance of spreading the time out to reduce gap or is that to benefit Shirehampton users so 3 and 4 spaced out?  
**The city centre works are 'currently' scheduled to be in place until September with two major changes to the lay-out taking place on the 5<sup>th</sup> February and the second of April. The route will not change but may be affected by initial associated congestion the levels of which are not known at this time**

#### **Park and Ride Service**

1. Can First Bus tickets be used on the park and ride service, if not, can you explain why?
2. Can the reliability of Portway Park and ride be improved? Residents experience buses rarely operate to timetable in morning peak times.  
**BCC will be able to answer this**

#### **Routes**

1. As lots of buses travel down Whiteladies Road, has any consideration been given to running circular buses that connect say at Blackboy Hill? That might reduce congestion in the centre and help outlying buses to keep to time while people can connect (with suitable through tickets) to other regular services.  
**Will pass this comment onto our commercial team for their consideration**

#### **Feedback forms**

1. Has the representative for First bus ever tried filling in the feedback form in the app? Fields are not marked compulsory and if you don't enter say a phone number everything in the comments box is cleared. A resident has tried to report this but not had much success with customer services understanding their perspective.

**Will pass this comment onto our Customer services manager.**

## Parks Delivery Programme 2017/18

Play - NP funding required			
Source	Project Name / Description	Work Type	NP Area
Play Priorities	Gaunts Ham Park redesign and planting programme	Play	AELH
Play Priorities	Newtown redesigning central planters	Play	AELH
Play Priorities	St Agnes Park Redesigning and planting programme	Play	AELH
Play Priorities	Partnership wide shrub bed maintenance Programme	Play	AELH
Play Priorities	High Kingsdown play ground - contribution to new playground	Play	BCR
Play Priorities	Noticeboards in Ashley down green - 2 noticeboards for new play area	Play	BCR
Play Priorities	benches for Cotham Gardens/Lovers' Walk - New accessible benches	Play	BCR
Play Priorities	Willmott Park top end near Bishport Ave	Play	DV
Play Priorities	Ilchester Crescent open space Paths and access lanes to land at rear of Ilchester Crescent	Play	DV
Play Priorities	Ilchester Crescent open space	Play	DV
Play Priorities	Dundry Slopes rear of Bouchier and Blagrove allotment site	Play	DV
Play Priorities	Salcombe Road space - Trees and shrubs	Play	FK&WH
Play Priorities	Redcatch Park - Entrance Way (expanded car park, disabled parking, safer pedestrian routes)	Play	FK&WH
Play Priorities	Victoria Park - Litter pickers (container for)	Play	FK&WH
Play Priorities	Redcatch Park - Entrance Way (expanded car park, disabled parking, safer pedestrian routes)	Play	FK&WH
Play Priorities	Perretts Park - Pinch gate & gravel path, survey and removal of 10m of hedge	Play	FK&WH
Play Priorities	Victoria Park - Outdoor gym equipment	Play	FK&WH
Play Priorities	Zone N, Totterdown (Bushy Park) - Seating and overall improvements (following design work)	Play	FK&WH
Play Priorities	Luckwell Park	Fencing and gates	Gbed
Play Priorities	Eastwood Farm Play Area - update play area	Play	G.Bris
Play Priorities	Arnos Court Park – Basketball Court - improve basketball court with seating	Play	G.Bris
Play Priorities	Arnos Court Park - Pump Track - seating and benches	Play	G.Bris
Play Priorities	Arnos Court Park Play Area (improvements) - update / renew playarea	Play	G.Bris
Play Priorities	Hungerford Road Play Area - lighting improvements to play area path	Play	G.Bris
Play Priorities	Hillfields Park - wheels park	Play	G.Fshpds
Play Priorities	Begbrook - general improvements in cluding tree planting	Play	G.Fshpds
Play Priorities	Fishponds Park - 2nd phase development	Play	G.Fshpds
Play Priorities	Eastville Park - phase 2 childrens play area	Play	G.Fshpds
Play Priorities	We are currently launching a survey to determine priorities - See notes	Play	HB&S
Play Priorities	Sea Mills Rec - Community orchard / dog bins / paths	Play	HSB&WOT
Play Priorities	Trymside - Meadow planting	Play	HSB&WOT
Play Priorities	Dingle Close - refurb of tennis court & tree planting	Play	HSB&WOT
Play Priorities	Improvements to Emerson Square park - see comments	Play	H&L
Play Priorities	Stoke Park - see comments	Play	H&L
Play Priorities	Purdown - see comments	Play	H&L

Play Priorities	Mull;er Road Recreation Ground - see comments	Play	H&L
Play Priorities	Furber Rd - Play and formalise parking	Play	StG
Play Priorities	Cottle Road Play Area - Repair.Renew/Repace play area	Play	SH&WP
Play Priorities	John Hall Close - Play Area within the vicinity (to meet parks standards) - new play area	Play	SH&WP
Play Priorities	Petherton Gardens Play Area – update/replace the equipment - renew play area	Play	SH&WP

**Access - NP funding required**

Source	Project Name / Description	Work Type	NP Area
Parks - Central 2017/18	Castle Park	Access/Roads/Tracks	AELH
NP 2017/18	Gaunts Ham Park - Improved access	Access/Roads/Tracks	AELH
Parks 2016/17	St Marys Rec, fence repairs	Fencing / Gates	A&LW
Mary Knight 2016/17	Lawrence Weston Moor off Kings Weston Road	Access/Roads/Tracks	A&LW
NP 2017/18	NPs to confirm access requirements in March 2017	TBC	A&LW
Parks - North 2017/18	St Marys Rec	Access/Roads/Tracks	A&LW
Parks - North 2017/18	Blaise	Access/Roads/Tracks	A&LW
Parks - North 2017/18	Kings Weston Estate	Access/Roads/Tracks	A&LW
Parks - North 2017/18	Ridingleaze Shops	Access/Roads/Tracks	A&LW
Parks - North 2017/18	Henacre	Access/Roads/Tracks	A&LW
Parks - Central 2017/18	Brandon Hill	Access/Roads/Tracks	BC&R
Parks - Central 2017/18	Cotham gardens, St Andrews Park + Redland Green	Access/Roads/Tracks	BC&R
Parks 2016/17	St Andrews Park - Gates/Fencing and signs	Fencing / Gates	BC&R
Parks 2016/17	Clifton Hill Open space - path widening	Path/s	BC&R
NP 2017/18	Willmott Park top end near Bishport Ave	Access/Roads/Tracks	DV
NP 2017/18	Ilchester Crescent open space Paths and access lanes at rear.	Access/Roads/Tracks	DV
Parks - South 2017/18	Crox bottom	Access/Roads/Tracks	DV
NP 2017/18	Dundry Slopes rear of Bouchier and Blagrove allotment site	Access/Roads/Tracks	DV
NP 2017/18	Dame Emily	MUGA/Paths & entrance imprmts	Gbed
Parks - South 2017/18	South liberty lane playing fiels	Access/Roads/Tracks	GBed
NP 2017/18	Victory Park - Entrance/gate way to the north of the site	Access/Roads/Tracks	Gbris
Parks - East 2017/18	Eastwood Farm	Access/Roads/Tracks	Gbris
NP Actions 2016/17	Begbrook Park - new gate	Fencing / Gates	GFshpnds
NP Actions 2016/17	Meadowsweet - new gate at entrance & new fence	Fencing / Gates	GFshpnds
NP 2017/18	East Park - Improve access to the green space	Access/Roads/Tracks	GFshpnds
Parks - East 2017/18	East Park	Access/Roads/Tracks	GFshpnds
Parks - East 2017/18	Royate hill	Access/Roads/Tracks	GFshpnds
NP 2017/18	NPs to confirm access requirements in March 2017	TBC	HB&S
Parks - North 2017/18	Crow Lane Open Space	Access/Roads/Tracks	HB&S
Parks - North 2017/18	Baddocks Wood	Access/Roads/Tracks	HB&S

NP Actions 2016/17	Old Sneed Park Nature Reserve access	Access/Roads/Tracks	HSB&WOT
2016/17 FOG	Pathway to Scout's enclosure-Henleaze	Access/Roads/Tracks	HSB&WOT
NP Actions 2016/17	Muller Road Rec access	Access/Roads/Tracks	H&L
NP 2017/18	Stoke Park	Access/Roads/Tracks	H&L
NP 2017/18	Purdown	Access/Roads/Tracks	H&L
NP 2017/18	Mull;er Road Recreation Ground	Access/Roads/Tracks	H&L
Parks - North 2017/18	Clack Mills	Access/Roads/Tracks	H&L
Parks - Central 2017/18	Ashley Down Green	Access/Roads/Tracks	H&L
Parks - Central 2017/18	Stoke Park	Access/Roads/Tracks	H&L
Parks - Central 2017/18	Horfield Common	Access/Roads/Tracks	H&L
NP 2017/18	Troopers Hill - Improve access for wheelchair users	Access/Roads/Tracks	StG
NP 2017/18	Dundridge Park - Increase path	Access/Roads/Tracks	StG
NP 2017/18	Whitchurch Green - improve accessibilty	Access/Roads/Tracks	SHWP
NP 2017/18	St Augstines Park - Pathway repairs/improvements	Access/Roads/Tracks	SHWP
Parks - South 2017/18	Hengrove park	Access/Roads/Tracks	SHWP
Parks - South 2017/18	Hengrove mounds	Access/Roads/Tracks	SHWP

NP already funding allocated			
Source	Project Name / Description	Work Type	NP Area
Play Priorities	St Mary's Rec, Shirehampton - new play and Youth provision & formal improvements	Play	A&LW
Play Priorities	New play at site (to be determined) in East Lawrence Weston	Play	A&LW
Play Priorities	New Play and formal space in Hallen Drive, Sea Mills/Coombe Dingle	Play	A&LW
Play Priorities	Gores Marsh Park	Play equipment	Gbed
Play Priorities	Windmill Hill City Farm	Fencing and gates	Gbed
Play Priorities	South Street Park	Benches and Play Equipment	Gbed
Play Priorities	Hebron Burial Ground	Wildlife conservation survey	Gbed
Play Priorities	windmill city farm	Garden and floral meadow	Gbed
Play Priorities	Dame Emily	MUGA/Paths & entrance imprmts	Gbed
Play Priorities	Greville Smyth Pavilion	Improvement work to pavilion	Gbed
Play Priorities	Gores Marsh Park	play equipment for younger children	Gbed
Play Priorities	South Street Park	lighting resurfacing and tree planting	Gbed
Play Priorities	ashton vale	ground trampoline	Gbed
Play Priorities	windmill city farm	pathways improvements	Gbed
Play Priorities	southville Community development association	community garden improvements	Gbed
Play Priorities	Old Quarry Park - Sensory Graden	Play	HSB&WOT
Play Priorities	Stoke Lodge Sensory Garden	Play	HSB&WOT
Play Priorities	Installation of Playground in Old Library grounds - see comments	Play	H&L
Play Priorities	Colebrook Green Space - Play enhancement	Play	StG

Funding Source	Status
	Funding required
	Funding required
	Funding required
	Funding required
	Funding required
	Funding required
	Funding required
	Funding required
	Funding required
	Funding required
	Funding required
	Funding required

	Funding required
	Funding required
	Funding required
	Funding required
	Funding required

Funding Source	Status
Access Fund	Funding required
Access Fund	Funding required
Access Fund	Funding required
Access Fund	Funding required
Access Fund	Funding required
Access Fund	Funding required
Access Fund	Funding required
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Access Fund	Funding required
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Access Fund	Funding required

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Funding Source	Status
S106	NP Funded allocated (2016)
S106	NP Funded allocated (2016)
Planning Agreement	NP Funded allocated (2016)
S106	NP Funded allocated (2016)
S106	NP Funded allocated (2016)
S106	NP Funded allocated (2016)
CIL	NP Funded allocated (2016)
S106	NP Funded allocated (2016)
CIL	NP Funded allocated (2016)
S106	NP Funded allocated (2016)
S106	NP Funded allocated (2016)
S106	NP Funded allocated (2016)



**Avonmouth & Lawrence Weston Neighbourhood Partnership  
Wednesday 22th March 2017**

**Report of:** Keith Houghton, Neighbourhood Partnership Co-ordinator.

**Title:** Avonmouth & Lawrence Weston NP Plan Update Report

**Contact Telephone Number:** 0117 922 2135

**Recommendations**

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1. The NP notes the closure of the NP programme from June 2017 as a consequence of the Budget decisions taken at the 21<sup>st</sup> February Full Council meeting and the BCC 'Offer and Ask' and request to develop a Transition Plan outlining the broad 'direction of travel' to create community-led post-NP arrangements. **(Item 1)**
  2. That the NP considers and approves the draft Plan set out in Appendix 1 to create the conversations and ideas-generation to shape a Transition Plan (**Appendix 1**) and approves the setting up of a Transition Planning event on 22<sup>nd</sup> April (**1.10**) and notes the BCC Local Decision-making models and Transition timeline (**Appendices 2 & 3**)
  3. The NP approves the recommendation to convene the working group agreed at the December NP meeting to consider the use of the £10,000 wind turbine funds and recommend to the June NP event (**2.5**)
  4. The NP notes the VCS funding decisions flowing from the approval of the Bristol Impact Fund recommendations at the 7<sup>th</sup> March Cabinet meeting and their impact on A&LW-based projects and organisations (**Item 3**)
  5. The NP notes the re-commissioning of Youth Services and the consultation opportunity which is open to 27<sup>th</sup> April and decides if and how it wants to feed in any collective or individual opinions (**Item 4 & Appendix 4**)

## 1. Closure of the Neighbourhood Partnership Programme and future community-led working in Avonmouth and Lawrence Weston Ward

1.1 The Avonmouth and Lawrence Weston NP has been considering its work plan for some time in the light of BCC budget reductions as they emerge.

1.2 At the Full Council meeting on 21<sup>st</sup> February the following reductions in NP-specific budgets were approved:

- Of the current £1.1 million - £500,000 to be removed in 2017/2018
- £562,000 to be removed in 2019/20
- This means that a reduced BCC staff team will work across 2017/18 and 2018/19 to support neighbourhoods develop community-led models of local influencing, decision-making and community building.

1.3 The Neighbourhood Partnership model as developed since 2010 in the city will come to a close as a result of these budget decisions. BCC are offering until end June 2017 to support the Forum/NP meeting model, although NPs are being asked to use these opportunities to engage their communities more widely in developing models for post-NP arrangements, rather than 'business-as-usual' activities.

1.4 The City Council is still committed to working with local communities and to supporting communities to build influencing and community-shaping arrangements to follow on from NPs, but obviously with reduced resources from the City Council.

1.5 To this end Councillors, the NPs and NP staffing are being asked to work with their wider communities to develop a **Transition Plan** which outlines how they might want to organise themselves to build on the most useful aspects of Neighbourhood Partnership work and other community activities. The basic questions being asked of this Transition Plan are

- What community arrangements & structures do you want to develop between now and March 2018 to develop your communities and to work with the Council and other statutory bodies (Police; Health etc.)?
- What does the community best do for itself?
- What does the community and Council do best working in partnership?
- What does the Council do best for the community?

1.6 Local Decision-Making & the City Council's Offers and Asks: The City Council is developing both an 'Offer' and an 'Ask' to support local activities, influencing and decision-making which does not depend on BCC officer input to the degree it did within the NP model.

Essentially, BCC is exploring models to:

- Provide a basic level of ‘wellbeing fund’ financial support to fuel local activities, with the suggestion of an enhanced funding allocation to those parts of the city containing the 42 most deprived Lower Super Output Areas (LSOAs). In Avonmouth & Lawrence Weston Ward there are 3 such LSOAs, all in Lawrence Weston ‘village’. BCC will not co-ordinate this fund. **A local arrangement for allocating and monitoring this grant funding will be needed**
- To provide a core fund to support ‘community spaces’ – room hire and a little publicity – that can act to bring groups, organisations and individual residents together to share ideas, agree priorities and work with statutory bodies. BCC is asking that two such ‘community spaces’ take place a year. Avonmouth and Lawrence Weston may want to consider how it might want to use any such funding offer to address the ‘four villages’ structure of the Ward. **The essential thing is that neither the ‘wellbeing fund’ nor the ‘community spaces’ will be co-ordinated by BCC staff.** The ask from BCC is that a local organisation or structure comes forward or is created which can co-ordinate these funds and activities on behalf of the wider neighbourhood.

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1.7

- Decision-making about S106 & CIL (Community Infrastructure Levy): The City Council is also exploring how local decision-making by Councillors can be influenced by local people and take place. There are several models which are being explored. These will be put out for formal consultation between May 2017 and August 2017 before a final method is agreed and put in place.

BCC’s draft **Local Decision-Making Models** discussion papers and **Transition Timeline** are attached at **Appendices 2 & 3**

1.8 The essential task – and opportunity – is for the Avonmouth & Lawrence Weston NP Councillors and resident members, NP Co-ordinator and Neighbourhood Officer to work with the wider communities and organisations across the ward to pull together ideas and proposals for future community-led working and an ‘ask’ to the City Council and other bodies to support the community’s development of their preferred model(s) over the coming year/two years.

1.9 The NP Co-ordinator has put together a Transition Plan with proposed activities with the aim of achieving this initial Transition Plan – **Appendix 1**

1.10 **Recommendation: that the NP considers this Transition Plan, amends it and adopts it to guide its production of an initial Transition Plan to guide the development of post-NP arrangements over the coming year. In particular that the NP approves the set up of a ward-wide event on Saturday 22<sup>nd</sup> April to bring people and organisations together to draft the elements of its Transition Plan**

## 2. Avonmouth & Lawrence Weston £10,000 – Avonmouth Wind Turbine Fund

2.1 The City Council's budget crisis has resulted in all Council General Fund spend being frozen. This encompasses nearly all the Neighbourhood Budget which the NP had available to fund its aspirations around a Fundraiser etc.

2.2 One budget which is still available to the NP, however, is the **£10,000** from the Avonmouth Wind Turbines. This is not BCC General Fund, as it comes from an external source, and it currently sits within the NP's budget.

2.3 At the December NP meeting it was decided to set up a working group to look into the options for use of this fund, including the SCAF request for £5,000 to support its staff post, the option of continuing with the Fundraiser post, and other elements of the key NP Plan priorities which the NP adopted to deliver a legacy to the post-NP work in the ward. Because of the uncertainty of the future of the NP this working hasn't met to make a recommendation to the March NP meeting as intended.

2.4 Given that the decisions on the future of the NP are now made and the NP area is being asked to shape a new working models the NPC recommends that the intended working group meets during the April/May period with a view to making a recommendation to the final NP meeting in June 2017 on how best to use this £10,000 to support the priorities and emerging work of the post-NP arrangements.

### 2.5 Recommendation:

- **that the NP asks the NP Co-ordinator to work with a sub-group of NP members and other interested residents to consider existing ideas for use of the £10,000 and emerging ideas for post-NP work to make a recommendation to a June NP 2017 event.**

## 3. Bristol Impact Fund decisions and impact on Avonmouth & Lawrence Weston organisations

3.1 The Bristol Impact Fund has brought together £3.29m of BCC voluntary sector grant funding from a range of BCC directorates into a single Prospectus to deliver a consistent range of impacts across the city:

- reduced disadvantage and inequality.
- improved health and wellbeing.
- increased resilience.

To be delivered by:

- Giving the right help at the right time.
- Helping people to help themselves and each other.
- Building on the strengths of people and communities.
- Connecting people and organisations within and across communities.

3.2 Avonmouth and Lawrence Weston ward will receive input from projects funded from Bristol Impact Fund of £76,082 per annum.

Local organisations receiving Large or Medium Grants are:

- Avonmouth Community Centre Association

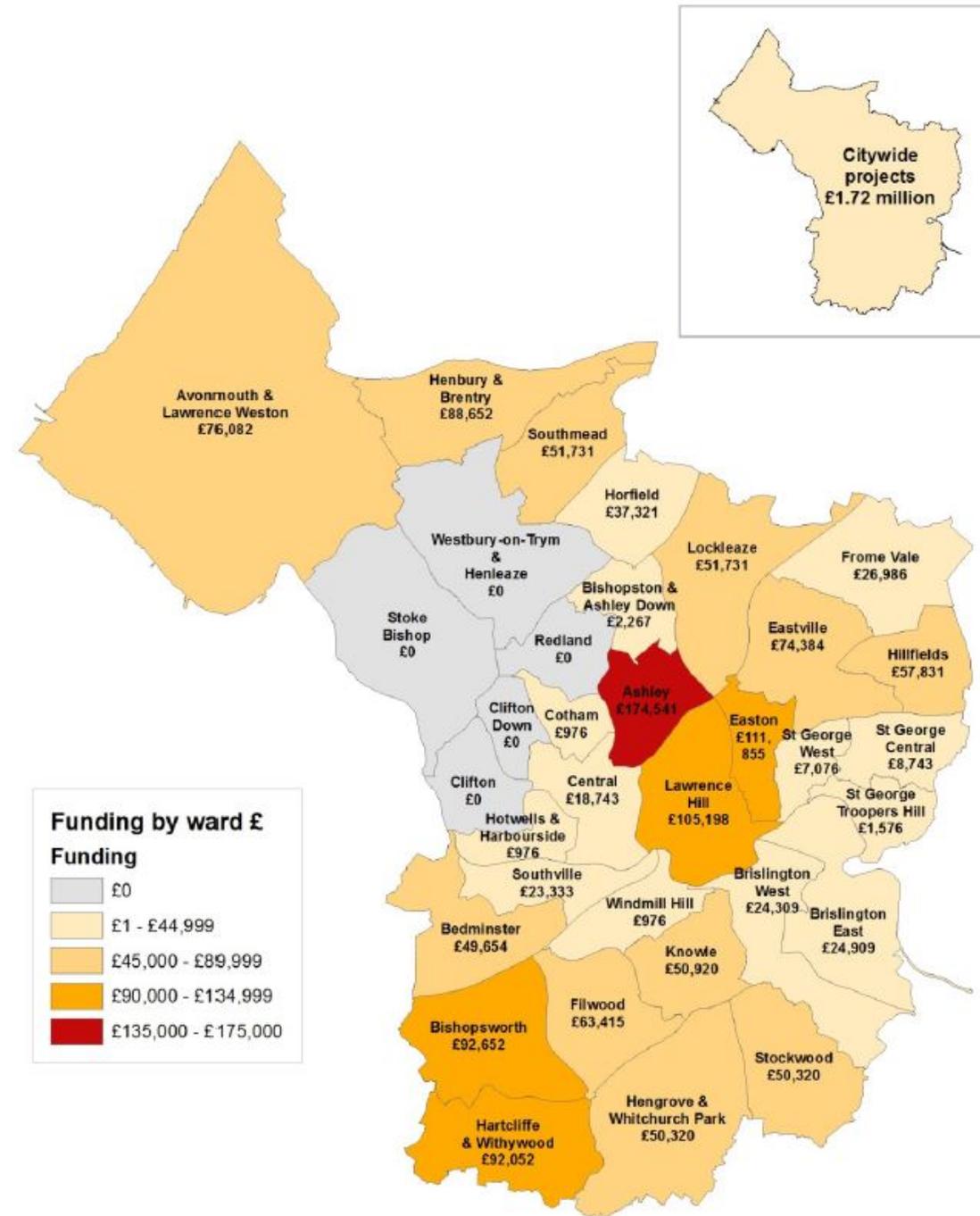
Small Grants:

- Growing Support in Lawrence Weston – community gardening supporting people with learning difficulties, people with dementia and older people
- Oasis Community Hub – supporting long-term unemployed people into employment

b. Local organisations which have not succeeded or whose existing grant will end in July 2017:

- Shirehampton Community Action Forum (SCAF)
- Shire Public Hall Community Association

3.3 In drawing up its Transition Plan and any Asset mapping Avonmouth & Lawrence Weston will need to consider the impacts on its different communities of both continued, new or lost grant support from the City Council



**Distribution map of successful Bristol Impact Fund monies across the City**

## 4. Re-commissioning Bristol Youth Services from 2018 - Consultation

4.1 The current contract for Youth Services run until 2018. The City Council is starting the process of re-commissioning this service.

4.2 The contract value will reduce from its current £4.2 million to £3 million. The proposed shape of the new contract is reflects the 'Our journey Together' priorities put together by CYP & youth sector (being healthy, safe, learning skills). Children Young People and Families Strategy provide the overarching outcomes (safe, healthy, involved, achieving) and the need for more targeted services on areas of deprivation and vulnerable children and young people – tackling inequality in the city. **This means that North Bristol will receive less funding support in comparison to central Bristol and South Bristol, because of the weight of deprivation factors evidenced in those parts of the city.**

4.3 Consultation: the consultation on the current focuses for service provision is open until **27<sup>th</sup> April 2017**. See presentation attached at **Appendix 4**

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The NP and any interested residents can give collective or individual feedback via:

Online questionnaire:

<https://bristol.citizenspace.com/people/targeted-youth-services-commissioning-plan/>

Email to [byl@bristol.gov.uk](mailto:byl@bristol.gov.uk)

**TO BE COMPLETED BY MIDDAY 6<sup>th</sup> March**

**Avonmouth & Lawrence Weston NP - Summary of work plan to agree NP transition plan**

**Appendix 1**

*[this should be no more than 2 sides of A4. This summary is about what will happen to produce the transition plan. It will be a public document so that everyone can see what the process is in their area and how they can get involve. Everyone working together locally should be aware and councillors and other key people should have contributed].*

**Key objectives:**

- A. Clarity about what Councillors and local key community groups and other groups/residents want in terms of driving forward local & potential ward-wide work.
- B. Clarity about where/how local ‘issues’ and community initiatives are generated and priorities agreed?
- C. Model for improved sharing of effective communication – linking into range of communities – young people; BME; women; disabled (Equalities research) LGBT
- D. Decision about whether any routes for sharing ideas, learning, fundraising, good practice, celebrating success are wanted?
- E. An agreed community group/s to host/co-ordinate a A&LW-agreed version of the two ‘area wide’ gatherings a year for priority setting offer, meet with Councillors, ‘could be’ Soup-like allocation of local devolved wellbeing monies?:
- F. A clear response from the community around preferred models for annual CIL/S106 spend influencing and decision making by Councillors
- G. Clarity about the ask to Bristol City Council; Police; Health services, The Port and Avonmouth Port industrial etc. area to support activity and to enable community-led solutions/activities
- H. Have an Asset Map for the area

**Key milestones**

<b>DATE or wk commencing</b>	<b>ACTION</b>	<b>PRODUCT &amp; OUTCOME</b>	<b>LEAD</b>
28 <sup>th</sup> Feb	Explore how March NP meeting can build post-NP transition plan	Agreement and date to focus on planning a ‘Transition Workshop’ as part of the NP meeting on 22 <sup>nd</sup> March: NP takes charge of exploring the future shape of community-led working in Avonmouth & Lawrence Weston ward	Keith Houghton
<b>March</b>			

**TO BE COMPLETED BY MIDDAY 6<sup>th</sup> March**

<b>DATE or wk commencing</b>	<b>ACTION</b>	<b>PRODUCT &amp; OUTCOME</b>	<b>LEAD</b>
w/b 6 <sup>th</sup> March	Agree named 'contact organisations' and routes to contact Equalities communities and plan programme of contact and invitation to take part in Transition Planning	Clear routes to make contact with wide range of groups/organisations and equalities group and ask for residents/councillors to make those connections, too. Outcome: to deliver the richest possible exploration of community links and aspirations and to contribute to the Asset Map for the ward	Keith Houghton and Tracy E-B; leading to NP residents, Councillors and ward organisations supporting conversations
w/b 6 <sup>th</sup> March	Contact BCC link to newly-elected Youth Councillors for ward	Clarity about what role Youth Councillors want to play in Transition conversations and work: improved links and participation by young people	Keith Houghton, NP Councillors
	Design and get approval for clear, appealing publicity for the 22 <sup>nd</sup> March NP meeting	Agreed wording and imagery to use on e-mails, Facebook to encourage wide participation at the 22 <sup>nd</sup> March NP meeting	Keith Houghton
w/b 6 <sup>th</sup> March – 13 <sup>th</sup> March	Start NM team input into Ward Asset Map	up-to-date listing of all known groups, formal and informal, material resources from NM team perspective as contribution to Ward Asset map; check with Public Health & Comm Dev	Keith Houghton & Tracy E-B
w/b 13 <sup>th</sup> March	Start visits to key local organisations	Record of aspirations, offers, concerns, and clarity about how willing to take part in Transition conversations from groups engaged	Keith Houghton & Tracy E-B
16 <sup>th</sup> March	NP Transition Workshop Planning meeting	Agreed plan for a Transition Workshop which engages a wide range of groups and residents in active design of how they want their communities to work in the post NP world	Keith Houghton, Councillors and NP residents
17 <sup>th</sup> March	Reminder publicity with Transition workshop information distributed	e-mail and facebook with workshop programme: widest possible range of groups and residents encouraged to attend NP meeting – NP residents and groups to distribute too	Keith Houghton; NP Councillors
22 <sup>nd</sup> March	Use NP meeting to bring together resident activists, community & vol. groups and	Initial options/risks/asks and future roles identified as draft for Transition Plan. Everyone more aware of who's doing what in the area. List of actions people are able/willing to lead on.	Keith Houghton, Councillors

**TO BE COMPLETED BY MIDDAY 6<sup>th</sup> March**

<b>DATE or wk commencing</b>	<b>ACTION</b>	<b>PRODUCT &amp; OUTCOME</b>	<b>LEAD</b>
	activities. Facilitate a Transition Workshop	Existing priorities, including the Port Communities Resilience Fund, ranked. Agree route to consider and respond to BCC Offer & Ask paper.	
w/b 27 March	Individual conversations with leads for Community Plans	Identify which priorities in Comm. Plans are local and how they are being driven forward; which require wider support and how they might connect to similar issues on wider basis; sharing practices as basis for future ward-wide work?	Keith Houghton, ward Councillor, community leads
w/b 3 <sup>rd</sup> April	Meet with Ward Youth Councillors	Identify key issues in their manifesto, degree they want to link to Post NP arrangements and how to work up issues into future arrangements. Clarity about how they participate in 22 <sup>nd</sup> April event	Councillors, Keith Houghton, Tracy E-B
w/b 3 <sup>rd</sup> April	Planning meeting to design 22 <sup>nd</sup> April event	Shape and draft programme for 22 <sup>nd</sup> April, focus on outline of Transition Plan and how the NP conversation can combine with 22 <sup>nd</sup> event and other conversations to populate the Transition Plan so its useful and addresses the key issues	Keith Houghton, Councillors, NP resident members, other residents
w/b 3 <sup>rd</sup> April	Citywide Transition event	Sharing ideas/good practice and emerging issues and solutions	Councillors, NP members, community group leads
w/b 10 April	NP funding sub-group	Clarify how £10,000 funding in NP budget can be best used to support Transition work	Keith Houghton, councillors, NP members
22 <sup>nd</sup> April	Ward-wide event?	Key groups/organisations to contribute to and agree key elements of the A&LW post-NP Transition Plan and support 'asks' of BCC and other bodies; development of future Communication work explored	Keith Houghton, Tracy E-B; Councillors; key local residents
w/b 24 April	Finalise A&LW Transition Plan	Completed and agreed Transition Plan	Keith Houghton, councillors, NP members

## **The future of Neighbourhood Partnerships – local decision making models for discussion**

This paper sets out a number of ideas. We would like your feedback and suggestions. These are not fully worked up proposals. We understand there will be lots of questions about how things will work in practice. We are looking to develop these ideas and proposals with you. There will be time to work on the detail. During March we would like to have conversation about the broad ideas.

There will be a formal consultation which will start in May. This initial discussion is about helping us develop proposals which we can then consult on.

**We would like feedback about these proposals and options by 7<sup>th</sup> April at the latest. We will be arranging a meeting with ward councillors to follow up these discussions. Please use this document to respond to each option or state your preferred option.**

At the end of this document you will find some ‘useful information’ links where you will find some background information.

### **Priorities**

- Retain access to some funding, especially in areas of most need
- Enable decisions about the local portion of CIL and other neighbourhood decisions to be made/informed locally
- find a mechanism that does not heavily involve paperwork for making local decisions

### **Options**

#### **A – Community ‘Spaces’**

There is a clear steer based on feedback from members that retaining something similar to a forum function is a priority. The proposal is to set aside £14k from the £271k remaining in the neighbourhood budget to support this, and for the money to be given to a nominated community organisation in the area so the community space is organised locally. Council colleagues will help where this is needed in the transition period as resources allow. Councillors will decide which community organisation will receive the funding to run the community space. This could be based on agreed criteria.

Option A1: To offer £200/£400/£600 per ward to organise 2 community events / spaces per year. This would be a universal offer across the city for every ward. Total cost £14,000 from the remaining budget. £200 would be offered to one councillor wards, £400 to two councillor wards and £600 to three councillor wards. For example, we know that St George want to keep the same boundaries and create a community partnership, this area would receive £800 to run their community spaces.

Option A2: To offer £1000 per existing NP rather than a set amount per ward. Universal offer across all NPs based on existing boundaries. Total cost £14,000.

### **Local decisions and allocation of funding**

The way funding is currently devolved to members required a paperwork-heavy bureaucratic process. The important thing is for members (using feedback from local people) to inform the decisions in public on local relevant things, and for this to be something that a wider range of local people want to be part of.

### **C – Neighbourhood Funding**

#### **C.1 Neighbourhood budget (£271k minus £14k for community space costs and £7k for annual public event costs = £250k)**

##### Option C1.1:

- £1,250 (one councillor ward) /£2,500 (two councillor ward) /£3,750 (three councillor ward) to be available each year to every ward that has access to less than £30k in CIL money via their community space. The money would be given to a local organisation chosen by the ward members and the idea would be that the money is then allocated via arrangements such as community soup\* that engage with local people.
- Cost = up to £87.5k
- The remaining money (£169.5k+) to be distributed across the 42 LSOA in 10% most deprived (2015 data) for all areas that have less than £30k in CIL available in their community space area. For example, £4k per LSOA = Approximately £28k in Hartcliffe & Witherwood. Cost = £168k.
- Total cost = up to £253k

NB CIL threshold needs to be considered so that it doesn't disadvantage wards that are working together and we don't create more back office administration. At the moment CIL is allocated by NP area – this needs more thought.

##### Option C 1.2

- Same as above but with amended thresholds / amounts?

### **S106 and CIL decision making**

There is only one option being proposed – this is based on what is possible with future resources and funding. **The proposal for the future is for an annual public event to take place where all of the community spaces can come together over a wider geographical area (North, East/Central, South).** It would be in this setting that allocation of funding takes place. In order to reduce the need for paperwork, and to allow flexibility, the decisions may not be legally devolved in the same way as they are currently, but any formal sign off would

require the allocation decided at this meeting to be honoured unless there were legal implications. Formal sign off might sit with Cabinet Members, the Mayor or a combination of members and officers. This is being explored.

Cost: this will need some officer support (perhaps through democratic services using the time that is spent on current NP meetings?). There may also be venue costs. The proposal is to use the remaining £38k in the NP budget on officer support for these meetings, and allocate up to £7k a year from the £271k Neighbourhood budget for costs associated with these events.

## **C2: Section 106 budgets**

Important context: since the introduction of CIL, the law now says that s106 must be very specific about the mitigation measure and the location, so new s106 agreements do not have much real decision making associated with them.

Option C2.1: No local allocation of remaining s106 budgets - officers / Cabinet leads in consultation with ward members prioritise and deliver works

Option C2.2:

- Allocate remaining flexible s106 budgets at the annual public event (North, East/Central, South). These will tail off towards zero over time due to the newer s106 rules.
- Remove local decision making on s106 budgets that are very specific and therefore don't have any real decision making associated with them (e.g. installing a pedestrian crossing at a set location) – these decisions to go back to officers / Cabinet leads.

Option C.2.3: Allocate/prioritise all local s106 agreements at the annual public events (North, East/Central, South).

## **C3: CIL budgets**

The way that the local component of CIL can be spent has two main constraints. The first is that the CIL must be spent on measures to support the growth of the area, and the second is that the CIL must be spent in accordance with the wishes of the local community (i.e. the community that the development that paid the CIL is located within or near). There are no specific geographical limits to this, but it is clear that CIL cannot be spent in a way that does not relate to the wishes of the community in or near to the development that paid the CIL (for example, it would be difficult to show that money from a development in the city centre could be spent legitimately on the outskirts of the city).

However, there is a case to be made that the money can be invested more widely than the current geographical areas imposed via Neighbourhood Partnerships. For example, if there

are fewer libraries or other public facilities in the future, a case could be made for spending CIL money on facilities that are some distance away from the development – further than the existing NP boundaries. The options below try to take this into account.

The method of allocation is not specified here. It could be through direct allocation at meetings, or through an application process (this would need to be done via a third party as there will be little officer resource to manage these process in the future – and may involve a percentage of the money to be paid in a fee).

Areas with Neighbourhood Development Plans (these are formal plans which are part of the Localism Act) receive an additional 10% and would expect the full 25% to benefit the plan area. It is proposed that allocation of the CIL attached to NDPs is made within the community space covering that area.

For example, CIL allocations connected with the Old Market Neighbourhood Development Plan would be made by Councillors in the community space covering Lawrence Hill.

Option C3.1: Allocate CIL spend at the annual public event (North, East/Central, South). 50% of the local element of CIL is to be spent in the community space area (ideally 2 or more wards but this will be locally determined also some areas may decide ward boundaries do not work for them) with 50% to be spent over a wider geographical area on anything that can legitimately be connected to supporting the growth of the wider area and the rules of CIL. Councillors will need to agree area wide priorities for spend.

Option C3.2: Allocate CIL spend at the annual public event (North, East/Central, South) according to member discretion and planning/legal advice. No specific geographic parameters would be set in advance, the responsibility would sit with the councillors to ensure that the CIL spend could be directly be connected to supporting the growth of the area.

Option C3.3: Allocate CIL spend in the same way as current arrangements – i.e. according to existing NP boundaries. The process for this would have to be managed locally as there is no allocated resource for managing this.

### **Some worked examples based on some of the NPs that have started to decide their future**

*(Please note the budgets are based on spend commitments as known on 1<sup>st</sup> Feb)*

#### St George Community Partnership (2 x one councillor wards, 1 x two councillor ward)

- St George are planning to keep the current geographical boundary and form an open community partnership, independent of the council and working collaboratively with councillors and local people.

Budgets available to St George Community Partnership if the suggested options are taken

- £800 for running the community spaces
- £18,000 in CIL to spend in the Community Partnership area
- £5000 neighbourhood budget, allocated via community soup / at community space events / other allocation methods
- Access to additional funding (CIL, s106) and participation in budgeting and decision making at the annual event for East/Central area.

Bishopston, Cotham and Redland Neighbourhood Partnership (3 x two councillor wards)

- BCR are planning to keep the same geographical boundaries and build on the success of some of their recent community events and grant allocation events. Councillors and local residents are currently working together on the plans.

Budgets available to BCR if the suggested options are taken:

- £1,200 for running the community spaces
- £6,000 in CIL to spend in the Neighbourhood Partnership area
- £7,500 neighbourhood budget, allocated via community soup / at community space events / other allocation methods
- Access to additional funding (CIL, s106) and participation in budgeting and decision making at the annual event for North area.

Greater Bedminster Community Partnership (2 x two councillor wards).

- Greater Bedminster have been a strong, independent community partnership for many years who also took on the role of the Neighbourhood Partnership. They will continue to retain the community partnership.

Budgets available to Greater Bedminster Community Partnership if the suggested options are taken

- £800 for running the community spaces
- £55k in CIL to spend in the Community Partnership area
- Access to additional funding (CIL, s106) and participation in budgeting and decision making at the annual event for South area.

You can find further information about Neighbourhood Development Plans, Bristol's approach to CIL and what we know about 'deprivation' in the city by following the links below:

<https://www.gov.uk/guidance/neighbourhood-planning--2>

<https://www.bristol.gov.uk/planning-and-building-regulations/community-infrastructure-levy>

<https://www.bristol.gov.uk/statistics-census-information/deprivation>

\* **Community Soup** – this is based on the idea of ‘Bristol Soup’, a community-led project which support micro grants. People get together to have a light meal of soup. Everyone pays for the meal. This fund is then available to groups who present their ‘ask’ to the people gathered. The winning idea receives the finding and come back at a later date to share what happened. In Bristol this has led to groups receiving further funding and ‘in kind’ support. Crucially it minimises paperwork and is about local people deciding what’s important.

<https://bristolsoup.wixsite.com/home>

### Neighbourhood Partnership transition – timeline DRAFT (1<sup>st</sup> March 2017)

This timeline is evolving and changing but it gives an idea of direction of travel and key milestones. We welcome feedback at forthcoming councillor and partnership meetings.

Action	Outcome	Timescale
<p><b>Transition phase 1</b> – up to 12 week piece of work within each np area to consider priorities and options for the way forward. Support from the neighbourhoods team could include:</p> <ul style="list-style-type: none"> <li>a) make links with groups/activists that may not be involved</li> <li>b) Have a full picture of the assets and resources</li> <li>c) Agree priorities.</li> <li>d) Understand the risks.</li> <li>e) City-wide networking/learning event/s.</li> <li>f) Organisational governance</li> </ul>	<p>This will result in a transition plan which will set out what communities and wanting/willing to do, where you want to be by 31<sup>st</sup> March 2018 and the help you think you will need to get there.</p>	<p>4<sup>th</sup> Feb – 28<sup>th</sup> April 2017</p>
<p>Draft proposals and options to support local decision making and resource allocation including S106 and CIL to be considered by Councillors and NPs/communities and feedback ideas and suggestions.</p>	<p>These early discussions will inform firm proposals for consultation in May. BCC receive feedback 7th April, work up firm proposals during April for consultation starting mid May.</p>	<p>Cllr meetings – Feb/March NP meetings/local discussions – March Feedback by 7<sup>th</sup> April</p>
<p>Set up 1 hr Cllr meetings every 4 weeks? (<i>What works?</i>)</p>	<p>Feedback/information sharing</p>	<p>Regular meeting</p>
<p>NP Team reduced by approximately 7 full time equivalent colleagues. Reallocation of team resource to support the transition process.</p>	<p>Reduction of officer support for NP transition process.</p>	<p>Process underway timescale depends on staff securing other roles – early part of 2017/18</p>
<p>Establish transition support group with partners.</p>	<p>Joint planning and pooling of resources so we can respond effectively to requests for support</p>	<p>March 2017</p>
<p>Discussions with equalities communities and young people (via the voice and influence groups</p>	<p>Develop ideas about how we can work together to inspire and involve diverse</p>	<p>March/April 2017 agree a way of working together.</p>

Action	Outcome	Timescale
and Youth Council) about	communities to be involved in and feel some ownership of neighbourhood conversations	
Neighbourhoods Scrutiny		31 <sup>st</sup> March 2017
<i>City wide networking event</i>	<i>Information sharing /Networking between areas. Consider feedback re decision making options/proposals <b>Is this helpful?</b></i>	<i>Wk. com 3<sup>rd</sup> April TBC (2 hours evening)</i>
Transition plan complete	All NP areas will have a transition plan showing key actions and support needed between May and March 2018.	Complete by 30 <sup>th</sup> April 2017
BCC consider transition plans and with partners put together support package.	Offer of support for May 2017-March 2018.	Review plans wk. com 1 <sup>st</sup> May Respond wk com 8 <sup>th</sup> May 2017
<i>Citywide networking event –</i>	<i>Proposal of support in response to transition plans. Networking &amp; information sharing - <b>what would be useful?</b></i>	<i>Wk. com 15 May 2017</i>
Start of consultation on decision making/neighbourhood budget and s106/CIL proposals		May 2017
Final NP meetings/move community-led format where possible.	Meeting or event which is run by and for communities with support from the city council (rather than led by the city council)	June 2017
End of consultation	Consideration of feedback/revise and produce confirmed proposals	August 2017
Implement new arrangements		September 2017
Citywide networking event		Wk. com 11 <sup>th</sup> September
<i>SUBJECT TO CONSULTATION Introduction of new neighbourhood arrangements - annual area events: north/south/central &amp; east</i>		<i>September/Oct 2017 –held at the same time each year.</i>
<i>SUBJECT TO CONSULTATION Community space (1) takes place</i>		<i>Commencing Dec/Jan (Timings of meetings to be locally determined)</i>
Transition phase 2 – Delivery of		May 2017 – 31 <sup>st</sup>

<b>Action</b>	<b>Outcome</b>	<b>Timescale</b>
action plans with agreed support		March 2018
Wider 'neighbourhoods' conversation including libraries, parks and community asset transfer		May 2017 – 31 <sup>st</sup> March 2018

# Targeted Youth Services

## Draft Commissioning Plan Consultation

Consultation period: 2nd February to 27<sup>th</sup> April  
2017

Summary presentation for Neighbourhood  
Partnerships

# Current contract BYL

- 1 BCC currently spends £4.2 million a year on open access youth and play services, targeted group, 1:1 and online services. Current contract is called Bristol Youth Links (BYL) and it runs until 2018.
- 1 There are Seven geographical area based contracts and two citywide contracts aimed at children and young people aged 8-19 years (up to 25 years for young people with learning difficulties and disabilities).
- 1 Citywide Specialist services; counselling, drug and alcohol, healthy relationships, preventing homelessness, and specific services for LGBTQ+ young people and for deaf young people.
- 1 The number of individuals worked with during April 2015 – March 2016 is approximately 7,360.
- 1 Young People gain outcomes in soft skills as well as hard outcomes such as 623 yp getting back into education, employment and training 2015-16

# What the new model has considered

A budget reduction of £1.2 million

Link to the 'Our journey Together' priorities put together by CYP & youth sector (being healthy, safe, learning skills)

Children Young People and Families Strategy provide the overarching outcomes (safe, healthy, involved, achieving)

Need for more targeted services on areas of deprivation and vulnerable children and young people – tackling inequality in the city

How the contract will deliver statutory duties:

- 1 Those not in education employment or training (NEET) – tracking and reporting back nationally
- 1 Access to and advertising positive activities

# Proposed investment

Annual total spend	Spend over 3 years	Spend over 5 years
£3,314,000	£9,942,000	£16,570,000

Investment in each of the elements	Proposed spend
Area Youth Services	£2,167,800
Drugs & Alcohol Support	£213,500
Healthy Relationship Support	£213,500
Online Youth Service	£120,000
NEET Co-ordination and Tracking	£150,000
Supporting the youth sector	£249,200
<b>Total</b>	<b>£3,114,000</b>

Investment elsewhere (not in scope)	Proposed Spend
Mental Health Support (counselling)	£75,000
Young People's Housing and Independence Pathway	£50,000
YOT intensive diversionary activities	£75,000
<b>Total</b>	<b>£200,000</b>

**People**

Strategic Commissioning (Children)

Slide 4



# Element one: Tracking (£150,000)

The draft proposal is for a contract which checks (tracks) that young people are still in education, employment or training until they are age 18.

This is one of our statutory duties, meaning we have to do it by law.

An organisation might do this by phoning or contacting young people through social media.

When they have found them, if they are not in education, employment or training they will ask the local youth support services to work with them to give advice and support to get them back into education, employment and training.

The tracking organisation will use a database that links with the council so they can gather all the statistics needed for central government reports.

## Element two: Youth Sector Support (£249,500)

Feedback in engagement phase was there was not enough support for youth sector organisations.

The draft proposal is to set aside a sum of money which organisations could access to support proactive partnership working via a citywide contract.

This money could be used to help organisations to sustain a universal offer of youth and play sessions. This could help lots more children and young people attend projects across the city.

The organisation who manages the money will need to work with other organisations across the city to do this.

It might be seed funding, or providing opportunities for the sector to get together for training and development.

# Element three: Online Youth Service (£120,000)

To fulfil our statutory duties to provide access to and publicise positive activities we propose and online service.

Young people have told us they access information via social media, so a clear link with social media should be included.

We also know that the best way of delivering it is to ensure children and young people create the design of it, so it is kept up to date and people keep coming back to use it.

We propose to give the money to an organisation who will work with children and young people to either continue the Rife and go places to play websites or develop something new to do this.

# Element four: Specific Support Drug/alcohol and Sexual Health Services (£427,000)

The draft proposal is to include 2 elements of specific support: sexual health and drug and alcohol services.

The specific support services will focus on the time limited 1:1 work with young people identified as needing support.

Young people will be referred into the services via schools, colleges, Early Help etc.

# Element five: Local Area Targeted Youth Services (£2,167,800)

The draft proposal is for 3 local area contracts (North, South, East Central) or one citywide contract

The funding will need to target young people living in areas of deprivation, so different areas of the city will be allocated more or less funding according to the index of deprivation.

Services will need to:

Receive referrals to work with young people from social care, Youth Offending etc.

Work with young people not in education employment or training (NEET)

Link in with the multi agency co-ordinating hubs to develop integrated working (these are currently being developed)

Be inclusive and accessible to children and young people with additional needs or vulnerabilities

# Consultation feedback

Please give us your collective or individual feedback via:

Online questionnaire:

<https://bristol.citizenspace.com/people/targeted-youth-services-commissioning-plan/>

Email to [byl@bristol.gov.uk](mailto:byl@bristol.gov.uk)

There will be a young person's version and questions developed by Young Commissioners



## Avonmouth & Lawrence Weston Neighbourhood Partnership Wednesday 22nd March 2017

**Title:** Port Communities Resilience Fund Update

**Report of:** Keith Houghton, A&LW Neighbourhood Partnership Co-ordinator

### RECOMMENDATIONS

1. That the NP notes the key decisions approved for action at the second meeting of the PCRFB Strategic Board on 15<sup>th</sup> February 2017 and the minutes of the meeting attached at Appendix 1
2. That the NP takes up the recommendation either to confirm the existing community representatives or appoint new ones to the Strategic Board as part of the Transition Plan activities for post-NP arrangements. **(Item 2)**

1.1 The second meeting of the PCRFB Strategic Board met on 15<sup>th</sup> February 2017

1.2 All four 'village' areas were represented by NP resident members, along with Ward Councillors and BCC service leads and Kate Royston from SevernNet representing businesses

1.3 Progress on delivery of the PCRFB was made, with 5 key decisions being made:

- Approval to create a post for 18 months at 24 hours per week to co-ordinate the Fund programme
- Approval to set up a communication strategy in line with recommendations made at the November community event.
- Clarification of proposals for the Jobs and Enterprise strand
- Clarification of the emerging shape of a assessment process for the Community Facilities strand
- Clarification of the proposals contributing to Thriving High Streets strand

**Actions proposed to take all five elements of the PCRFB programme forward were approved by the Board**

1.4 BCC budget cuts and the PCRf £1million: it was clarified that the £1million for the PCRf is not within scope for either being frozen or cut within the Council's deficit reduction proposals. The fund is adopted within the Capital programme of the Corporate Strategy budget agreed on 21<sup>st</sup> February at Full Council.

1.5 The Minutes of the 15<sup>th</sup> February meeting are attached as **Appendix 1** to this paper

1.6 The next meeting of the Board is: 12<sup>th</sup> April, 6.00pm – 7.30pm within Avonmouth or Lawrence Weston, venue to be confirmed

2. Consideration of PCRf 'village' representation on the PCRf Strategic Board post NP

**2.1 Given that the NP Programme is closing in June 2017 it's recommended that the Transition Plan and post-NP arrangements should include the adoption of new or confirmation of existing community representatives on the PCRf Strategic Board**

**PORT COMMUNITIES RESILIENCE FUND – AVONMOUTH & LAWRENCE WESTON WARD**

**MINUTES of 2<sup>nd</sup> MEETING of the PCRF STRATEGIC BOARD**

**Wed 15<sup>th</sup> February 2017, 18.00 – 19.30 h**

**City Hall, 1<sup>st</sup> Floor – Lord Mayor’s Reception Room**

**In attendance:**

Alistair Reid, Service Director – Economy, Bristol City Council  
Jane Taylor, Head of Service - Employment, Skills and Learning, Bristol City Council  
Councillor Don Alexander, Avonmouth & Lawrence Weston Ward  
Councillor Jo Sergeant, Avonmouth & Lawrence Weston Ward  
Councillor Matt Melias, Avonmouth & Lawrence Weston Ward  
Kate Royston, Chair of SevernNet Ltd and business group representative  
Robin McDowell, Economic Development Team Manager, Bristol City Council  
David Thomas, Neighbourhood Partnership representative for Shirehampton  
Tim Leaman, Neighbourhood Partnership Chair and representative for Lawrence Weston  
John Morris, Neighbourhood Partnership representative for Avonmouth village  
Andrew Wootton, Neighbourhood Partnership representative for Coombe Dingle  
Hayley Ash, Area Neighbourhood Manager for the North of Bristol, Bristol City Council  
Keith Houghton, Area Co-ordinator, Bristol City Council  
Sarah Morrison, Economic Development Programme Coordinator, Bristol City Council

**Apologies received from:**

Gemma Dando, Service Manager - Neighbourhood Management

**1. Welcome and Introductions**

Alistair Reid apologised to board members regarding some issues with sending the meeting notifications and notes for this meeting.

**2. Minutes of the 1st meeting held on 15th December 2016 18.10**

**2.1. Agreement of Minutes**

The minutes were agreed by the board with the following amendments -ward name and spelling of Councillor Jo Sergeant’s name to be corrected and more explicit wording regarding the consideration of bids/ proposals that cross over one or more of the themes I.e. Transport would benefit/impact on all 3 priorities.

**2.2. Matters Arising**

**i) Terms of Reference**

The terms of reference have been simplified and a flow diagram included which sets out the governance for the PCRF and how the boards, technical appraisal panel and departmental management meetings fit with the decision making processes.

The updated ToR were agreed by the board

## **ii) Status of PCRF within BCC Capital Programme**

The £1m is included as part of the capital budget which is expected to be approved at Full Council on 20th February. The £1m has been split across 17/18 & 18/19 financial years (£½m in each). There is no reason or indication that it won't be approved.

## **iii) Communications Actions List**

The proposed communications plan was discussed by the board. The plan attempts to put in place the suggestions that came out of the community event. There are a number of different target groups for the communications including residents who we want to inform of what's happening and those organisations/groups that want to bid to the funding.

It was agreed a range of social media, printed media including community newsletters and NP Facebook pages, and direct emails would be used to communicate key messages and information. How these communications will be managed on an on-going basis needs to be considered.

***Action – RM & KH to progress communication strategy and agree a set of messages that can be included in the first communication, including a comment from the Mayor. JS/AW volunteered to help with this. KR will help get the messages out to businesses. BCC Press office can help in distributing messages to wider audiences.***

***Action – HA to approach Oasis Academy to see if they can help with this***

The board approved the communication plan

## **iv) Timescales for delivery and phasing (Community Facilities)**

Discussed in the next agenda item.

## **3. Outline Delivery Plans for Thematic Priorities**

The board received presentations on each of the three themes which included: proposed spend allocations, outcomes and outputs, key risks and possible sources of match funding. (Appendix 1)

### **a) Jobs & Enterprise**

The proposal seeks to bring together facilities across 3 of the areas creating a network of linked facilities. This would include Improving/investment in existing facilities and the new build Lawrence Weston Hub. Meetings and discussions have been held with Libraries, the project manager for the Lawrence Weston Hub and a number of providers about this. Discussions about on-going revenue funding to ensure we are not investing in short term organisations/facilities have also taken place. The transport strand will help ensure that people can travel from the 4 villages to the facilities as well as getting people to and from work in the enterprise area. Possible locations for a Maker Lab/workshop have been identified in Avonmouth and Sea Mills. The maker bus would be a travelling example of a maker lab, with skills training and showcasing opportunities.

The board welcomed the proposal for improvements/extensions to the SevernNet route.

**Action- Ensure any communications are explicit in detailing the investment/improvements that will be made in each of the areas, including Sea Mills/Coombe Dingle**

#### **b) Community Facilities / Social Impact**

KH & HA presented the proposed grant funding process for this strand of the fund.

Stage 1: Expression of Interest: simple eligibility and project pitch to be filtered by the project team for eligibility

Stage 2: Community Assessment: either a small panel interviews the applicants or participatory budgeting process (Multi-channel participation – events, paper and online polling etc. could be considered) in which local residents select their top projects (made clear that this was to inform the decision not to agree it)

Stage 3: Technical Assessment: the best scoring projects – up to the limit of the funds (or may be slightly higher) asked to complete a more thorough application form, to include plans, planning permission (if needed); match funding, business plans etc. Some of the revenue funding to be allocated to each applicant (up to 5% of the grant request) to help with architects and other technical support.

A technical panel (planners, project team etc.) to appraise and advise the Project Board

Stage three would need at least 3 - 6 months for applicants to fully prepare and find their match funding.

#### **c) Thriving High Streets Robin McDowell**

Consultations with local residents and businesses, including the community conversation have informed the proposal which focusses on street scene and security improvements. Feedback from the residents suggests that improvements to specific shop fronts/business premises would not be an appropriate use of this fund, as the worst ones are owned by property owners who are not willing to invest themselves in improvements.

The board discussed opportunities to link up with the planned new Supermarket in Lawrence Weston in regards to on-going funding for CCTV. There is a forgotten landscape project working on improving signage in the area and links should be made with them.

In regards to the streetscene improvements proposed through the Thriving Highstreets strand there is a need to ensure this money is funding additional improvements, not replacing Council funding.

There is an opportunity to upgrade Avonmouth Station as it can attract other grant funding but would need some funding (approx. £20K) from this fund to as match.

The board agreed in principle the provisional spending allocations under each scheme.

#### **4. Fund Management 10% - PCRF Projects Enabling Manager Post 19.10**

RM presented two job descriptions that based on current project manager posts that are already established within BCC. Post A is an example of one already funded via a Capital budget. It is proposed that the post will be 24 hpw for 18 months.

The board agreed that post A, (with some adjustments) as the most suited to the delivery of the PCRF.

***Action- RM update job description paperwork to ensure PCRF requirements are reflected within the paperwork and progress through the relevant BCC panels for approval to recruit. AW & TL volunteered to be part of the recruitment panel***

***Action – RM work out the full cost for this post (salary, pension, employer NI, travel etc.)***

## **5. Any Other Business 19.25**

### **Meeting Schedule**

The board will meet bi-monthly during 2017/18.

The next meeting, will be held on Wednesday 12th April, 6pm-7.30pm in Avonmouth or Lawrence Weston (Baptist Church or Library proposed as possible venues)



## Avonmouth & Lawrence Weston Neighbourhood Partnership Wednesday 22nd March 2017

**Title:** Post-NP Transition Workshop

**Report of:** Keith Houghton, Neighbourhood Partnership Co-ordinator

### RECOMMENDATIONS

1. To hold the second half of the 22<sup>nd</sup> March NP meeting as a structured 'conversations workshop' to generate ideas, issues, risk-identification and actions to build towards the completion of a Transition Plan to shape post-NP community-led arrangements

1.1. The Council Budget decision to cut the NP Programme budget by £500,000 in 2017/18 and by £562,000 in 2018/19 poses a challenge to the City's neighbourhoods to consider how they might want to take forward any of the benefits they gained from the NP process into new, community-led arrangements for the future

1.2 The City Council has developed some ideas of a financial 'offer' to support elements of neighbourhood working, but with the emphasis on local organisations, not BCC staffing, to deliver local decision-making, priority setting and good practice and project development ideas. Ward Councillors are a key resource in this future work.

1.3 The NP has the opportunity to engage its existing contacts and to invite participation from the wider Ward's residents, groups and service organisations to imagine a future way of supporting the community-building aspirations within the NP area – and beyond, in that NP boundaries based on wards are not the basis on which neighbourhoods have to define themselves.

1.4 The NP will therefore devote the second half of the 22<sup>nd</sup> March NP meeting to a workshop-style way of working to generate conversations to build towards a Transition Plan for the neighbourhood. These can include:

- Ideas about how the neighbourhoods in the existing NP area might continue to improve the quality of life for residents – working separately and together

- Ways in which the BCC offer of a 'wellbeing' fund and funds to support 'community spaces' might be used and administered by community organisations
- Any potential 'asks' to BCC and other services to support community-led working
- Identifying priorities to take forward – from the existing NP plan, from existing and emerging Community Plans etc.
- Identifying risks
- Mapping existing, at-risk and emerging assets within the neighbourhood
- Responding to the BCC offer and ideas for local decision-making around S106 and CIL
- Identifying wider groups to include in Transition conversations and who will reach out to them